

CONSTRUCTION INDUSTRY SOLUTIONS FROM PEGASUS

# Taking control of your contracts and costs



Full List of Enhancements



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### CIS 5 Enhancement List

CIS 5 comes with a complete make-over and offers a brand new, intuitive and enhanced user interface. This guide will provide a basic overview of the enhancements in CIS 5.

### $\mathsf{B.O.M}$

Enhancement / Difference	Details
Additional references added to Job Bill of Requirements	Additional references and information fields have been added to the <b>Job Bill of</b> <b>Requirements</b> form allowing more details to be stored against the record that can be used for various other functions including reporting. The fields include <b>Manufacturer Code</b> & <b>Reference</b> as well as 2 <b>Narratives</b> .
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# CIS Administrator

Enhancement / Difference	Details
A new "Prevent Logins" option has been added	An option that will prevent any logins to CIS 5, which is ideal for example when upgrading the application, has been added in the CIS Administrator. It is recommended to Prevent Logins before closing all sessions. This setting can be found in <i>CIS Administrator – Licence – Sessions</i> .

Licencing Service created that automatically connects to the server and attains the latest licence	A new Licencing service that automatically connects to the Licencing server to obtain the latest licence information (when purchasing additional user licences, for example) helps to streamline the licencing process (required for subscription-based licences). This can be found in CIS Additional user licences in the streamline the licencing process (required for subscription-based licences). This can be found in CIS Additional user licences in the streamline the licencing server to obtain the streamline the licencing process (required for subscription-based licences). This can be found in the stream streamline the stream stream streamline the stream streamline the licence stream st					
The ability to close user sessions has been added to the CIS Administrator	The ability to logout a user from the server has been added to the CIS Administrator. Either individual user sessions or all currently logged in user sessions can be closed. This will trigge the CIS client to prompt the user to finish what they are doing and logout of the application. This functionality can be found in <i>CIS Administrator – Licence – Sessions</i> . Select the <b>Bin (Close)</b> icon next to the individual's session to close it.           Image: The product is licenced         Image: The close All Sessions to close all listed sessions.           Licence         Image: The close all Sessions to close all listed sessions.           Licence         Image: The close all Sessions to close all listed sessions.           Licence         Image: The close all Sessions to close all listed sessions.           Licence         Image: The close all Sessions to close all listed sessions.           Licences is valid         Image: The close all Sessions to close all listed sessions.           Licence         Image: The close all Sessions to close all listed sessions.           Licences is valid         Image: The close all Sessions to close all listed sessions.           Licences is valid         Image: The close all Sessions to close all sessions?           The administrator will get a confirmation prompt "Are you sure you want to close all sessions? All users will be logged out of the application in the next few minutes".           Any session that does not close automatically can be forced closed by expanding the user's session in the list and clicking the red Bin icon.           Session Start         Last Activity         Last					

### Contracts

Details

Enhancement /

Difference Updated the Contract Application report layout from Valuation & Measurements to display the Extended Description

The Contract Application report layout from Valuation & Measurements has been updated to display the Extended Description instead of the standard description if one is entered. This enhancement can be seen in the ContractApplication.rpt layout that gets printed from Valuations & Measurements.

Filters & Views	Pre	pare Valuation/Measurement
Filters	∧ Dra	× □ - ··· → ⇒ S + @ • 0 C 2 + ●
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Views	^ 10	
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		Sections: 73,500.4 Variations: 0.0
		Total: 73,500.0
		Tender Sections Variatio

### Dashboards

Enhancement / Difference	Details
Implement Dashboards	A set of default system Dashboards have been added in CIS 5 offering a fantastic interactive visual view of KPIs and commonly queried information. These can be seen in the following locations; • Jobs – Dashboards – Committed Costs Dashboard • Sales – Dashboards – Aged Debtors (Base) Dashboard • Sales – Dashboards – Aged Debtors (Foreign) Dashboard • Sales – Dashboards – Aged Debtors (Foreign) Dashboard • Sales – Dashboards – Aged Debtors (Foreign) Dashboard • Sales – Dashboards – Sales Retentions Dashboard • Subcontractors – Dashboards - Subcontractor Aged Creditors Dashboard • Subcontractors – Dashboards - Subcontractor Retentions Dashboards to be imported. Existing Dashboards can be modified and new Dashboards can be created. • • • • • • • • • • • • • • • • • • •
	Application         Application         Current         30 Days         60 Days         90 Day         Export To PDF           Application         Current         30 Days         60 Days         00 Days

# Document Management

Enhancement /	Details
Difference	
Module & Related Documents	The existing independent 'Module Documents' tables, e.g. <b>Job Documents, Customer Documents, Subcontractor Documents, Stock Documents</b> , etc. have all been merged into one master ' <b>Documents</b> ' table containing a reference to each unique document.
	Now, when a <b>Purchase Order</b> or <b>Sales Invoice</b> for multiples <b>Jobs</b> is raised, the system does not need to add a document into the <b>Customer/Supplier Documents</b> table plus an entry into the <b>Job Documents</b> table for each <b>Job</b> that was referenced. Instead, a single entry is created in the <b>Documents</b> table with multiple <b>Document Properties</b> added for each entity/master table referenced. This applies to documents created automatically by the system and to any document manually added (where additional properties can be added as required).
	In addition to this, <b>Stock</b> , <b>Purchase Orders</b> , <b>Purchase Returns</b> , <b>Subcontractor Orders</b> and <b>Job Cost Transactions</b> have been updated with a new ' <b>Related Documents</b> ' items drilldown option. This allows any document associated with that entity to be listed. For example, looking at the <b>Related Documents</b> on a <b>Purchase Order</b> will allow the user to see any revisions created of the order.
	The ' <b>Related Documents</b> ' items drilldown for <b>Stock</b> is essentially the same as the ' <b>Stock Documents</b> ' items drilldown in CIS v4. However, in CIS 5 there is a new <b>Stock Documents</b> items drilldown that only shows documents manually added directly via the stock record, separating them from any automatically generated documents such as POs, GRNs etc. This allows specific Stock documents such as specifications, drawings, pictures and so on to be found and viewed far quicker than before.
	Image: Control of the control of t
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	Stock Documents     Stock Documents     Parter & Views     Stock Document Derryton     Parter & Views     Stock Document Derryton     Parter & Views     Parter     Parter     P
	<b>Documents</b> , the record will be seen in both item forms as it originated and belongs to the stock record. <b>Related Documents</b> will show all documents, whereas <b>Stock Documents</b> applies an automatic filter for Stock originating documents.

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Stock Record [V	EG600 - MDPE	FELT	SUPPORT	600mm]							Recalculate
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							Quantitie	s Drawing Reference:			2: 1
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Default Warehouse:	WH1 *	Main	Stores Wareho	ouse		Available:	(	Last Buy Price:	0.0000	Last Purchase Date:	Service Due Date: •
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Suppliers Warehou	uses Locations S	Stock Tr	ansactions	Stock On Ord	er Stock Pur	chased Ja	ob Bill of Requ	irements Alternate Stock	Stoc Documents	Related Documents	
Company: Demo Data											Usen Manager / System Administrato

New **Purchase Order Documents** and **Purchase Return Documents** items drilldowns from **Purchase Orders** and **Purchase Returns** respectively, provide the same functionality as the new **Stock Documents** option, i.e. the ability to view and manually add order/return specific external documents to the order. This could be any quotes received from the Supplier or specification documents for a bespoke design.

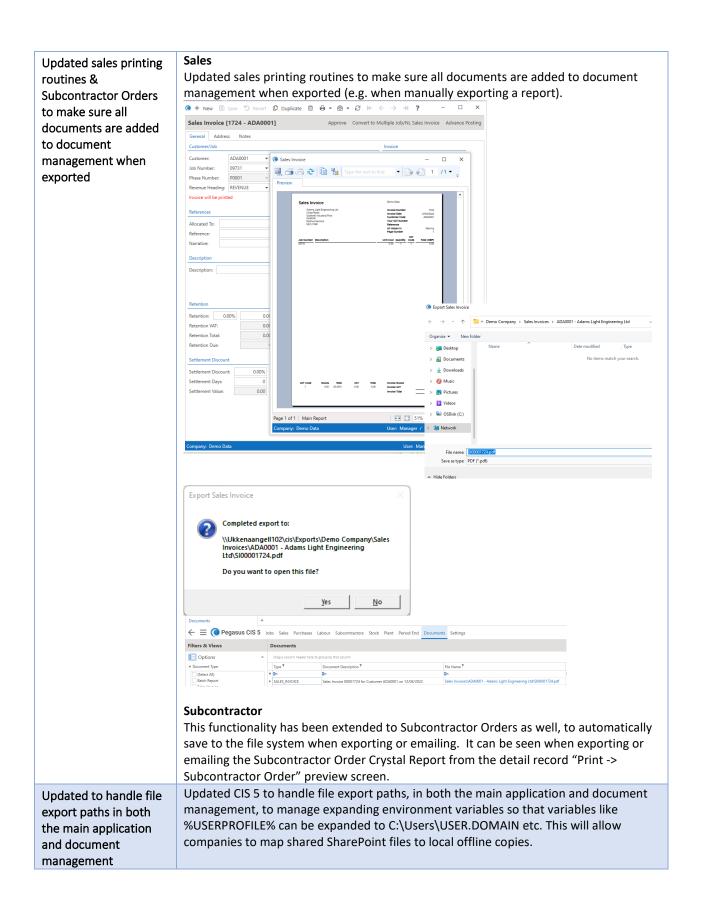
In addition to this, a 'Send as Attachment' flag allows any of these documents to be automatically attached to any order/return emails sent to the **Supplier**. Taking this a step further, where a Stock code has been entered on a **Purchase Order Item**, the system looks for any **Stock Documents** where the 'Attach to Purchase Orders' flag is set and attaches these documents too.

The new **Related Documents** items option on **Job Cost Transactions** allows source documents like Purchase Orders, GRNs, Purchase Invoices and specification files to be viewed per transaction.

#### **Email Monitoring Service**

As part of Document Management an Email Monitoring Service will automatically import Supplier purchase invoices & credits. The inbound purchase Invoice and Credit emails from suppliers can be automatically imported into a pending purchase invoice table within Pegasus CIS 5. The system will extract the base information from that email to create an invoice header together with a link to the email and the invoice attachment. These can be approved and posted into the Pegasus CIS 5 system and the costs analysed against the contracts.

Document Management	🕮 🔄 🔿 👌 🕇 🤳 🖲 🗸 🔹 ComponentSource Order Confirmation - OrderID: 450470 - [C	CS-Ref #2048167] - M	■ – □ ×
- H	File Message Help Q Tell me what you want to do		
Store in Document Save Management	$\begin{array}{c c c c c c c c c c c c c c c c c c c $	C Find Q Zoon	1
1 Purchase Invoice Document Selected	ComponentSource Order Confirmation - OrderID: 450470	Document Manag	gement 7
Receipt.pdf Document Type:	ComponentSource Order Confirmation <compo To © Gareth Thom 01/05/2019</compo 	Store in Document Management	
Suppliers > Purchase Invoice	You forwarded this message on 01/05/2019 11:17.      Receipt.pdf     KB		e Order Confirmation - - [CS-Ref #2048167] 11 March 2020 at 09:47
CHR001	13 10		Suppliers/Purchase Invoice
Description: Receipt for Development Components	Dear Customer,	- Description:	CHR001 Receipt for Development Components
· · · · · ·	Thank you for your order.		01/05/2019
Invoice Date: 01/05/2019	Your Receipt / Invoice is attached to this email.	- Job:	442981 90002 80037
Invoice Number: 442081	Product delivery information will be sent to you by separate email with download links and licensing information to complete your order.	- Job: - Attachment Name:	SW00374 Receipt.pdf
Job: 💡 🕇	If you do not receive this within 24 hours, please reply to this email to request an update.		
1: 90002	An order status of 'In Progress' means we are still working on fulfilling your order and you		
2: B0037	can check the latest status at: https://www.componentsource.com/orders.asp?ul=en		
3: SW00374	If the license terms of the product require that we verify eligibility, such as a previous serial number for an upgrade, there may be a delay before we can deliver your order.		
🏫 Dema Company 🔸	Depending on the product and the publisher, the verification process can take several hours or, in some cases, a day or two to complete. You will be notified by email as soon as this happens.	Demo Compan	y •



# Emailing

Enhancement /	Details
Difference	
Added an "Automatically Send Emails" flag to Document Types with a system wide default in System Settings	An Automatically Send Emails flag has been added to Document Types with a system wide default in System Settings. By default, any automatic emails generated by the system, e.g. Purchase Orders, Subcontractor Payment Certificates etc. are automatically sent to the appropriate recipients as soon as they are generated. Turning this off allows automatically generated emails to be created as 'drafts' instead, allowing them to be manually edited and sent at a later date. Note: Leaving the flag set to 'D' will pick up the system wide settings.
	Document Type setting Document type records can be found in Settings – Document Management Setup – Document Types.
	Cocument hypes ← = ● Pegasus CIS 5 Jobs Sales Purchases Labour Subcontractors Stock Plant Period End Documents Settings
	System setting         The system wide setting can be found in Settings – System Setup – System Settings.         System setting         Image: State Product State Product State State State Product State State Product State Sta
	Inits Call DC Section In Settlings – Linuxin – Linuxin Micssuges.       Jobs Sales Purchases Labour Subcontractors Stock Plant Period End Documents Settings
	Email Messages +
	Dig a count head ref to gread by hit count         Image: State of the count type         Image: State of the count type <tr< th=""></tr<>
	areas of CIS 5.
Implemented automatic emailing for Sales	New automatic emailing for Sales Invoicing (& Credits) and Contract Certificates has been implemented. Updated/New Sales Email Document Types have been

Invoicing and Contract Certificates	and Contract Certific	pective <b>Email Templates</b> which allow <b>Sales Invoices</b> (& <b>Credits</b> ) <b>ates</b> to be emailed with pre-set information. These automatic differently, but the underlying process matches those of the mailing functionality.
		pe found in <b>Settings – Sales Setup – Contract Sales Settings</b> & <b>p – Sales Invoice Settings.</b>
	Contract Sales Settings +	
	$\leftarrow \equiv$ $\bigcirc$ Jobs Sales Purcha	ses Labour Subcontractors Stock Plant Period End Documents Settings
	Setup	
	Email	
	Email Invoices, Credits and Certificates to the fol Project Manager: NO  Supervisor: NO	Iowing recipients- This also applies to Sales Invoicing Sales Invoice Settings +
	Contract Manager: NO -	$\leftarrow \equiv$ ( ) Jobs Sales Purchases Labour Subcontractors Stock Plant Period End [
	Plant Manager: NO  V Site: NO  V	
	Site Manager: NO -	Setup General Pr
	Invoice Allocated To: NO   Invoice Entered By: NO	General Pn Auto Allocate Sales Invoice Numbers: Sales Invoice Items Automatically Popup: P
	Invoice entered by: NO +	Sales Invoice Items Automatically Roll Add: P  Pn Issue Stock to Job On Sales Invoices: Ag
		Sales Invoice Generation Consolidation Level: C (Cjustomer, (J)ob or (P)hase Po
		Allow User To Change Revenue Headings:
		Default Sales Invoice Revenue Heading:         REVENUE         Default Revenue Heading           Default Sales Invoice Units:         EACH         Each
		Email Email Invoices, Credits and Certificates to the following recipients:- This also applies to Contract Sales
		Project Manager: NO -
		Supervisor: NO 👻
		Contract Manager: NO  Plant Manager: NO
		Site: NO 👻
		Site Manager: NO  Invoice Allocated To: NO
		Invoice Entered By: NO -
		Nominals
		Sales Invoice Nominal A/c:  P170  Contract Revenue - S/Inv
	You have complete c	ontrol as to whether no email is sent or how it will be sent (To,
	CC or BCC) if one is re	equired. This can be controlled for;
	<ul> <li>Project Mar</li> </ul>	ager
	Supervisor	
	<ul> <li>Contract Ma</li> </ul>	anager
	<ul> <li>Plant Manage</li> </ul>	
	<ul> <li>Site</li> </ul>	<u>,</u>
	<ul> <li>Site Manage</li> </ul>	or .
	<ul> <li>Site Manage</li> <li>Invoice Allog</li> </ul>	
	<ul> <li>Invoice Enter</li> </ul>	ered By
	· · · · · ·	tential recipients, you have the following controls;
	Email Recipi Email Recipie	nt Type Description
		an email to this recipient
		il directly to this recipient
		opy) an email to this recipient
	BCC Bcc (Blind Ca	rbon Copy) an email to this recipient
	1	
	Custom - Cattl	
	Customer Settings	

The **Email Documents** and **Print Documents** settings allow individual control over whether documents sent to a Customer should be emailed or printed. The Email templates can also be defined. This is found in *Sales – Customers*, then launching a customer record and selecting the **Settings** tab.

+ New	🖾 Sav	e 'O Reve	rt (C	Duplicate		Delete	₿ N	/ail N
Custome	r [ADA0	001 - Ada	ms Lig	jht Engin	eerin	g Ltd]		
Customer:	ADA0001	Short M	lame:		Exis	sts In Ba	ck Offic	:e:
Name:	Adams Lig	ht Engineerin	g Ltd					
General	Settings	Advanced	Notes					
Documents								
Email Docur	nents:	D 🔻						
Print Docum	ients:	₫ -						
Email Templ	ates						_	
Sales Invoice	2:					-		
Credit Note:						-		
Contract Ce	rtificate:					•		
Consolidate	d Cartificate							

The Email & Print Documents can be set to;

- D Default 1 – 1<sup>st</sup> Choice
- 2 2<sup>nd</sup> Choice
- Y Yes
- N No

When set to 'D' for default, the equivalent settings on the **Document Type** will be used found in *Settings – Document Management Setup – Document Types*.

🔘 🕂 Nev	/ 🖪 Save	D Revert	Duplicate	Ŵ	۰	Ç	←	$\leftarrow$	$\rightarrow$	⇒	?	-	×
Docume	nt Type [S	ALES_INV	OICE - Sales I	nvoi	ce]								
	CALCO	IN INCOLOUS											

bocument type.	SALES_INVOICE	System type	
Description:	Sales Invoice		
Is Exportable:	Email Documents: D     Print Documents: D	<ul> <li>✓ Automatically Send Emails: D ▼</li> </ul>	
Email Template:	Sales Invoice	•	
Default Email Add	dress Settings:-		
From:			
Administrator:			
Company: Demo I	Data		liser Manager / System Administrat

If these too are set to 'D' then the ones in *Settings – System Setup - System Settings* will be used.

Setup	
Country/Currency VA	I
	fault VAT Codes:
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	ow Mixed VAT On
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Print Documents: Y	Defer Back
Automatically Send Emails:	

approved invoices/certs are posted. Further information can be found in the F1 help. **Email Document Types** This function allows users to maintain Document Types *Note*: *System types cannot be deleted by the user.* The following new document type has been created; • CONTRACT\_CERT\_CON Consolidated Contract Certificate The following document types have been enhanced for automatic emailing; CONTRACT\_CERTIFICATE Contract Sales Invoice • Sales C. Sales Invoice SALES\_CREDIT Sales Credit Note ٠ SALES\_INVOICE ٠ These new/enhanced types can be found in Settings - Email - Email Document Types. 0 × ← Ξ ● Pegasus CIS 5 Jobs Sales Purchases Labour Subcontractors Stock Plant Period End Documents Settings. 👖 Demo Data 😮 😫 Filters & Views Email Document Types + New @' Edit Delete D Columns 🙃 Print 🖄 Mail Merge + 🛆 Export 🖉 Refresh 
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RENUTE Renute Timesheets Per Tarpity
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P Purchase Order Authorisation Request Purchase Order Authorised Purchase Order Authorised Purchase Return Authonisation Deni Purchase Return Authonised Purchase Return Authorised Purchase Charter Purchase Return Remote Timesheets Per Payroll Depa Remote Timesheets Per Employee SALES\_CREDIT Sales Credit Note
SALES\_INVOICE Sales Invoice
SUB\_ORD\_AUTH\_DENIED Subcontractor Onter Annual D D Sales Credit SUB\_ORD\_AUTH\_REQUEST Subcontractor Order Authorisation Request Y
SUB\_ORD\_AUTHORISED Subcontractor Order Authorised Y Subcontractor Order Authorisation Request Subcontractor Order Authorised SUB\_ORD\_AUTHORISED Subcontractor Order Authorised SUBCON\_OBDER Subcontractor Order SUBCON\_SERVIENT Subcontractor Self Bill Imoice SUBCON\_SERVIENT Subcontractor Self Bill Retention Inv SUBCON\_SERVIENT Subcontractor Self Bill Retention Inv SUBCON\_SERVIENT Subcontractor Statement Subcontractor Order Subcontractor Payment Certificate Subcontractor Self Bill Invoice Subcontractor Self Bill Retentio All four types are System Types, but some elements can be edited as required. () + ⊠ ♡ [] @ @ ▼ ⊖ + ← → → ? - 0 Document Type [CONTRACT\_CERTIFICATE - Contract Sales Invoice] Document Type: CONTRACT\_CERTIFICATE System Type Description: Contract Sales Invoice Is Exportable: 🗸 Email Documents: D 💌 Automatically Send Emails: D 💌 Print Documents: D 🔻 Email Template: Contract Sales Invoice Default Email Address Settings:-From: Administrator: User: Manager / System Administrator Field Name Description Document Type, which allows up to 20 characters and is a system based entry. Document Type

	Description	The Document Type Description, which allows up to 50 characters and is mandatory.
	Is Exportable	The Is Exportable flag indicates that the system will automatically generate and export the specified document when processing. This flag is controlled by the system and cannot be edited.
	Email Documents	For documents that are automatically exported by the system, the Email Documents flag allows users to specify the default emailing behaviour, e.g. always email, never email or have email as the first or second choice action. A typical setup would be to specify emailing as the 1st choice action, with printing as the 2nd choice (e.g. if no email address is specified). Leaving the flag set to 'D' will pick up the system wide settings. This flag can also be overridden at the individual trader (e.g. Customer, Supplier, Subcontractor, etc.) level.
	Print Documents	For documents that are automatically exported by the system, the Print Documents flag allows users to specify the default printing behaviour, e.g. always print, never print or have print as the first or second choice action. A typical setup would be to specify emailing as the 1st choice action, with printing as the 2nd choice (e.g. if no email address is specified). Leaving the flag set to 'D' will pick up the system wide settings. This flag can also be overridden at the individual trader (e.g. Customer, Supplier, Subcontractor, etc.) level.
_	Automatically Send Emails	By default, any system generated email is automatically sent to the appropriate recipients as soon as they are generated. Turning this off allows automatically generated emails to be created as 'drafts' instead, allowing them to be manually edited and sent at a later date. Leaving the flag set to 'D' will pick up the system wide settings.
	From	The default email address that all emails of this type will be sent from, for example: sales@microsoft.com. It is not necessary to specify the email domain - the system will automatically combine the address entered here with the domain specified in Email Settings if it is detected that a domain has not been entered. This can be overridden on specific email templates. The field allows up to 250 characters.
	Administrator	The email address that will be emailed with any failures when sending this document type, for example: administrator@microsoft.com. It is not necessary to specify the email domain - the system will automatically combine the address entered here with the domain specified in Email Settings if it is detected that a domain has not been entered. This can be overridden on specific email templates. The field allows up to 250 characters.
i	appropriately; • Settings Email Settings function • Settings integrat • Settings types th	s – Document Management Setup – Document Types (lists all types that te with document management functionality)* s – Document Management Setup – Monitored Document Types (lists all nat integrate with monitoring email functionality)*. the same data table, but are filtered to only show records for the
	<ul> <li>CONTR/</li> <li>CONTR/</li> <li>SALES_(</li> </ul>	ew corresponding templates have been created; ACT_CERT_CON Consolidated Contract Certificate ACT_CERTIFICATE Contract Sales Invoice

	Email Templates +
	$\leftarrow \equiv$ (O) Jobs Sales Purchases Labour Subcontractors Stock
	Email Templates + New 🖻 Edit 🛍 Delete
	Drag a column header here to group by that column
	Document Type * Email Template Description *
	CONTRACT_CERT_CON Consolidated Contract Sales Invoice
	CONTRACT_CERTIFICATE Contract Sales Invoice
	PUR_ORD_AUTH_DENIED Purchase Order Authorisation Denied
	PUR_ORD_AUTH_REQUEST         Purchase Order Authorisation Request           PUR_ORD_AUTHORISED         Purchase Order Authorised
	PUR_RET_AUTH_DENIED Purchase Return Authorisation Denied
	PUR_RET_AUTH_REQUEST Purchase Return Authorisation Request
	PUR_RET_AUTHORISED Purchase Return Authorised
	PURCHASE_ORDER Purchase Order PURCHASE_RETURN Purchase Return
	REMOTE_TS_DEPARTMENT Remote Timesheets Per Payroll Department
	REMOTE_TS_EMPLOYEE Remote Timesheets Per Employee
	SALES_CREDIT Sales Credit
	SALES_INVOICE Sales Invoice
	CUR_ORD_AUTU_DONIED Subsectionation Onder Authorization Deviced
	All four templates have default settings, details and wording but can be edited and changed as required.
	Email Template [Sales Invoice]
	Document Type: SALES_INVOICE  Sales Invoice Description Sales Invoice
	From: Administrator:
	Ca
	Subject Sales Invoice Number [SalesInvoiceHeader] [InvoiceNumber]
	Body: Dear [Customers].[Contact].
	Please find attached our sales invoice number [SalesInvoiceHeader][InvoiceNumber], dated [SalesInvoiceHeader][InvoiceData] for [SalesInvoiceHeader][CurrencyCode] [SalesInvoiceHeader][InvoiceSodos#_#0.00].
	This invoice supersedes and replaces all other prior versions of this sales invoice. Contract terms and conditions apply.
	Yours Sincerely, (StaffXane)
	[SuffigSufframe] on behalf of [-TradingName]
	Email Template Attachments
	Email Template Attachments + New & Edit  Delete Document Description File Name F
	Email Template Attachments
	Company: Demo Data User: Manager / System Administrator
	Trigger
	The automatic emails will be triggered when then the corresponding <b>Update</b> <b>Approved Invoices/Credits/Certificates</b> routines are run.
Implemented automatic	New automatic emailing of Subcontractor Self Bill Invoices has been included in CIS
emailing of	5. In addition to this, the ability for a manually emailed Subcontractor Order to pick
Subcontractor Self Bill	up an Email Template along with the appropriate email addresses has been
Invoices and Email	implemented.
Templates for	
Subcontractor Orders	New Document Types have been added along with respective Email Templates
	which allow Subcontractor Orders & Self Bill Invoices to be emailed with a pre-set
	message and, for example, terms and conditions documents added to the template
	when emailing is triggered.
	<b>Note</b> : Any exported/emailed Subcontractor Orders & Self Bill Invoices are also
	saved into Document Management.

You have complete control to whether no email is sent or to who & how it will be sent (To, CC or BCC) if one is required for **Subcontractor Orders**. The System Subcontractor settings can be found in Settings - Subcontractors Setup -Subcontractor Settings.

$\leftarrow \equiv \bigcirc$ Pegas	sus CIS :	Jobs	Sales	Purchases	Labour	Subcontractors	Stock	Plant	Period End	Documents	Settings	
Setup												
Allow Post-VAT Contra On Tim	esheets/Invoi	ces:	$\checkmark$						SEPA Initia	ting Party ID:		
									Select Sub	contractor Paym	ients By Use	r 🗌
Nominal									Reverse C	harge VAT		
Subcontractors Bank Code:	C310	▼ Ma	in Bank C	urrent Account					Reverse C	harge VAT Purch	ases (Input)	Nominal Code:
Subcontractors Control:	P125	•		Subcontr	actors Cont	trol			Reverse C	harge VAT Sales	(Output) No	minal Code:
Subcontractors Suspense:	P130	-		Subcontr	actors Susp	ense		Use Job	Email			
Subcontractors Deferred VAT:	P235	-		Subcontr	actors Defe	rred VAT		Cost Centre				
Subcontractors VAT In:	P135	-		Subcontr	actors VAT	In		and Dep	Email Sub	contractor Order		wing recipients:
Subcontractors Retention:	P140	-		Subcontr	actors Rete	ntion			Proje	ct Manager:	NO -	
Subcontractors Discount:	P210	•		Subcontr	actors Disc	ount			Super	rvisor:	NO -	
Subcontractors Contra Entry:	P215	•		Subcontr	actors Cont	tra Entry			Contr	act Manager:	NO -	
Subcontractors CITB Levy:	P145	•		Subcontr	actors CITB	Levy			Plant	Manager:	NO -	
Subcontractors Insurance:	P150	•		Subcontr	actors Insu	rance			Site:		NO 🔻	
Subcontractors Tax:	P155	•		Subcontr	actors Tax				Site N	fanager:	NO 🔻	
									0.1.	red By:	NO 👻	

#### **Subcontractor Settings**

Settings can be found on the Subcontractor record for the emailing of Subcontractor Orders & Self Bill Invoices where respective email templates can be assigned. This is seen in Subcontractors - Subcontractors and launching a record, then selecting the Settings tab.

🔇 🕂 New 🖾 Save "D Re	vert 🗘 Duplicate	🗊 Delete	🖨 Reports 🔹	🖷 🕲 Mail Merge	e +	∂ Refresh I←	$\leftarrow$	$\rightarrow$	⇒	?	-		×
Subcontractor [AND001	- ALDERS DEMO	ITION]								Verify	Manually	Verify C	Online
Subcontractor: AND001 Name: ALDERS DEMOLI	TION			Suspended: On Hold:									
General Settings Advanced	Notes												
Defaults					_	Documents	_	_					_
Default Labour Rate:	0.00	Self Bill In	nvoice Required:			Email Documents:	D	*					
Discount Percent:	0.00%	VAT Rece	ipt Required:			Print Documents:	D	Ŧ					
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						Order:						*	
Default Payment Query Flag:	*				L	Payment Certificat	e:					•	
Default Cost Heading:	v					Statement:						*	
Default Bank Code:	~					Self Bill Invoice:						Ŧ	
Default Expenditure Type:	×												

### **Email Document Types**

This function allows users to maintain Document Types

*Note*: System types cannot be deleted by the user.

The following new document types have been created;

SUBCON\_ORDER •

•

- Subcontractor Order Subcontractor Self Bill Invoice
- SUBCON\_SELFBILLINV
- SUBCON\_SELFBILLRETN •
- Subcontractor Self Bill Retention Invoice

These new types can be found in Settings – Email – Email Document Types.

for the second s			- 🗆 X	
Email Document Types +	Sales Purchases Labour Subcontractors Stock Plant	Desired Field Descenario		
			Print      Mail Merge      A Export      Refresh	
Filters of Views Eme		and a state to couling t	Q	
8 B 7 9 8 6 6 4 0	cument Type * Document Type Description *	Email Documents * Print Documents	Email Template Description	
Vious	NTRACT_CERT_CON Consolidated Contract Certificate	Dec Dec	Consolidated Contract Sales Invoice	
© B D 2 0 4 0	INTRACT_CERT_CON Consolidated Contract Certificate INTRACT_CERTIPICATE Contract Sales Invoice R_ORD_AUTH_DENIED Purchase Order Authorisation Denied	D D V N	Contract Sales Invoice	
III (default) PU	R_ORD_AUTH_DENIED Purchase Order Authorisation Denied R_ORD_AUTH_REQUEST Purchase Order Authorisation Request IR_ORD_AUTHORISED Purchase Order Authorised	Y N Y N		
	R_ORD_AUTHORISED Purchase Order Authorised R_RET_AUTH_DENIED Purchase Return Authorisation Denied	Y N	Purchase Order Authorised Purchase Return Authorisation Denied	
PU	R_RET_AUTH_REQUEST Purchase Return Authorisation Request R_RET_AUTHORISED Purchase Return Authorised	Y N Y N	Purchase Return Authorisation Request Purchase Return Authorised	
PU	IRCHASE_ORDER Purchase Order	D D	Purchase Order	
	RCHASE_RETURN Purchase Return MOTE_TS_DEPARTMENT Remote Timesheets Per Payroll Department	D D	Purchase Return Remote Timesheets Per Payroll Department	
RE	MOTE_TS_EMPLOYEE Remote Timesheets Per Employee MOTE_TS_JOB Remote Timesheets Per Payroll Department	U U	Remote Timesheets Per Employee Remote Timesheets Per Payroll Department	
SAU	LES_CREDIT Sales Credit Note LES_INVOICE Sales Invoice	D D	Sales Credit Sales Invoice	
SU	8_ORD_AUTH_DENIED Subcontractor Order Authorisation Denied		Subcontractor Order Authorisation Denied	
SU	B_ORD_AUTH_REQUEST Subcontractor Order Authorisation Request		Subcontractor Order Authorisation Request	
> su	BCON_ORDER Subcontractor Order	D D	Subcontractor Order	
	RCON CERTIFICATION CONSIGNATION CONTRACTOR	n n	C. Succession Cold Billion also	
su	BCON_SELFBILLRETN Subcontractor Self Bill Retention Invoice BCON_STATEMENT Subcontractor Statement	D D	Subcontractor Self Bill Retention Invoice Subcontractor Statement	
	ORDER - Subcontractor Order]	out some ele	ements can be ed	lited as required.
	nents: D  Automatically Send Emails:	D •		
efault Email Address Settings:-				
From:				
Administrator:				
ompany: Demo Data	User: Manager	/ System Administrator		
Field Name	Description			
Document Type	Document Type, whic	h allows up to	20 characters and is a	a system based entry.
Description	The Document Type D mandatory.	escription, wh	nich allows up to 50 ch	naracters and is
Is Exportable	The Is Exportable flag export the specified d system and cannot be	ocument whe	-	natically generate and is controlled by the
Email Documents	email, never email or setup would be to spe 2nd choice (e.g. if no	s users to spec have email as crify emailing a email address de settings. Th	cify the default email the first or second cho as the 1st choice actio is specified). Leaving t his flag can also be ove	ng behaviour, e.g. always oice action. A typical n, with printing as the the flag set to 'D' will erridden at the individual
Print Documents	print, never print or h would be to specify er choice (e.g. if no emai	s users to spec ave print as th nailing as the I address is sp ngs. This flag c	ify the default printin le first or second choid 1st choice action, with ecified). Leaving the fl an also be overridden	g behaviour, e.g. always ce action. A typical setup
Automatically Send Emails	recipients as soon as t generated emails to b	hey are gener e created as 'c	ated. Turning this off drafts' instead, allowin	ent to the appropriate allows automatically ng them to be manually will pick up the system
From	the system will autom	osoft.com. It is atically combi	s not necessary to spe ine the address entere	be sent from, for cify the email domain - ed here with the domain has not been entered.

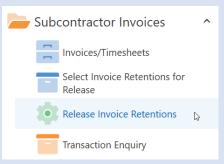
	The email address that will be emailed with any failures when send document type, for example: administrator@microsoft.com. It is n specify the email domain - the system will automatically combine t entered here with the domain specified in Email Settings if it is det domain has not been entered. This can be overridden on specific e The field allows up to 250 characters.	not necessary the address tected that a
appropriately • Setti Setti with • Setti that • Setti (lists	ings – System Tables – Document Types (lists all Documer ings – Email Setup – Email Document Types (lists all types e email functionality) ings – Document Management Setup – Document Types ( integrate with document management functionality)* ings – Document Management Setup – Monitored Docum s all types that integrate with monitoring email functional ess the same data table, but are filtered to only show reco	nt Types) s that integ (lists all ty nent Type: lity)*.
<ul><li>SUBC</li><li>SUBC</li></ul>	g new corresponding templates have been created; CON_ORDER Subcontractor Order CON_SELFBILLINV Subcontractor Self Bill Invoice	
	CON_SELFBILLRETN Subcontractor Self Bill Retention Invoid	ce
	repes can be found in <i>Settings – Email – Email Templates</i> .	ce
These new ty Email Templates	-	
These new ty Email Templates	rpes can be found in Settings – Email – Email Templates. +	
These new ty Email Templates $\leftarrow \equiv \bigcirc$ Jobs Sa	rpes can be found in <i>Settings – Email – Email Templates.</i> + × Nes Purchases Labour Subcontractors Stock Plant Period End Documents Settings I Demo Data @ @	
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These new ty Email Templates ←	Proces can be found in Settings – Email – Email Templates.  +	
These new ty Email Templates ←	Press can be found in Settings - Email - Email Templates.     + □ ×     +	
These new ty Email Templates ←		
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These new ty Email Templates ←		
These new ty Email Templates ←	Process can be found in Settings – Email – Email Templates.     +	

All three new templates have default settings, details and wording but can be edited and changed as required.

Email Templ	
Document Type:	SUBCON_ORDER   Subcontractor Order
Description:	Subcontractor Order
From:	Administrator:
Cc:	
Bcc:	
Subject:	Subcontractor Order Number [SubcontractorJobs].[OrderNumber]
Body:	Dear [Subcontractors].[Contact], Please find attached our subcontractor order number [Subcontractoriobs].[OrderNumber], dat [Subcontractoriobs].[OrderTotal:#,##0.00]. [Subcontractoriobs].[OrderTotal:#,##0.00].
Body:	Please find attached our subcontractor order number [SubcontractorJobs].[OrderNumber], dat [SubcontractorJobs].[OrderDate] for [SystemSettings].[CurrencyCode]
	Please find attached our subcontractor order number [Subcontractoriobs].[OrderNumber], dat [Subcontractoriobs].[OrderDate] for [SystemSettings].[CurrencyCode] [Subcontractoriobs].[OrderDate# ##0.00]. This order supersedes and replaces all other prior versions of this subcontractor order. Yours Sincerely, [Staff].[Staff].[Staff].[Staff].
Email Templa	Please find attached our subcontractor order number [Subcontractoriobs][OrderNumber], dat [Subcontractoriobs][OrderTotal#, ##0.00]. This order supersedes and replaces all other prior versions of this subcontractor order. Yours Sincerey, [Staff];StaffName] on behalf of [-TradingName]
Email Templa Email	Please find attached our subcontractor order number [Subcontractoriobs][OrderNumber], dat [Subcontractoriobs][OrderDate] for [SystemSettings][CurrencyCode] [Subcontractoriobs][OrderTotal#,##0.00]. This order supersedes and replaces all other prior versions of this subcontractor order. Yours Sincerely. [Staff];StaffName] on behalf of [~TradingName] tee Attachments

#### Trigger

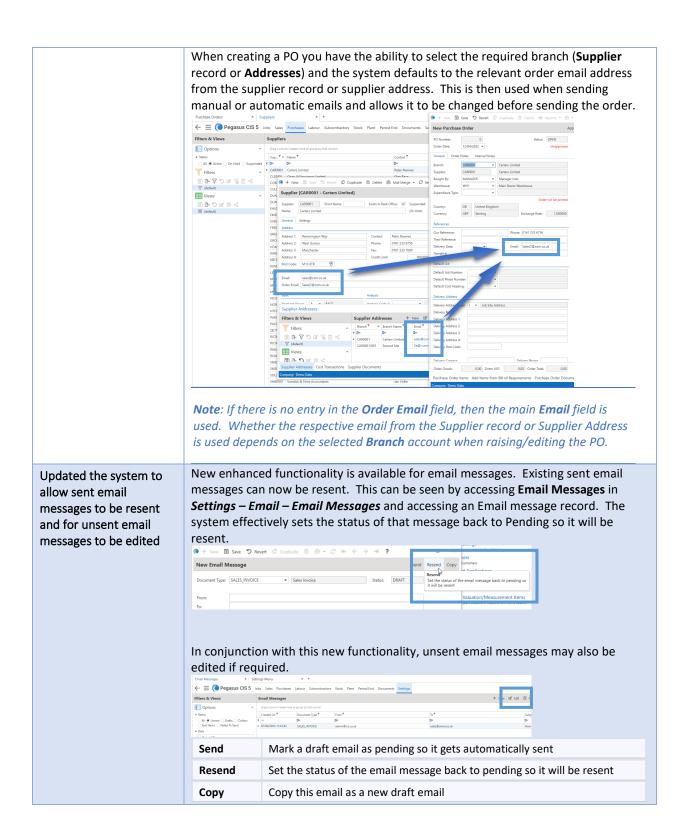
The automatic emails will be triggered for Subcontractor Self Bill Invoices when the corresponding **Subcontractor Invoice** batch is posted, or the **Release Invoice Retentions** routine is run.



Subcontractor Order email templates will be picked up when the Print -> Subcontractor Order option on the Subcontractor Order record screen is selected, then the 'Email' button pressed:

Subcontra	ictor Orde	r [A1B001	- 09875]	Approve	Subcontracto	or Order 🖟
Subcontrac	tor Order					
Preview		12				
Preview	Email Report					

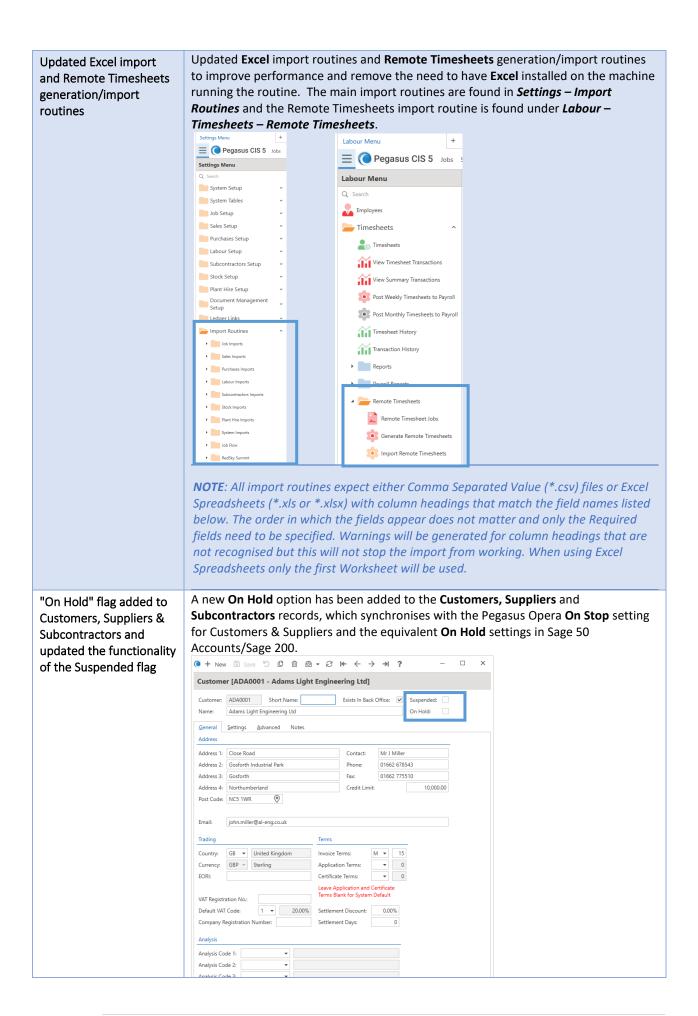
Implemented automatic emailing for Remote Timesheets	Implemented automatic emailing for <b>Remote Timesheets</b> . These have been implemented as new " <b>Document Types</b> " (one for each type of remote timesheet generation).
	Document Types
	Drag a column header here to group by that column
	Document Type *     Document Type Description *       Y Dic     Dic
	BATCH_REPORT     Batch ReportAA
	CONTRACT_APPLICATION Contract Application
	CONTRACT_CERT_CON Consolidated Contract CertificateAA CONTRACT_CERTIFICATE Contract Sales Invoice
	DELIVERY_NOTE Delivery Note
	GOODS_RECEIVED_NOTE Goods Received Note
	GOODS_RETURNED_NOTE Goods Returned Note JOBFLOW_TIMESHEET JobFlow Timesheet
	ORDER_CONFIRMATION Order Confirmation
	PURCHASE_CREDIT Purchase Credit
	PURCHASE_INVOICE Purchase Invoice PURCHASE_ORDER Purchase Order
	REMOTE_TS_DEPARTMENT Remote Timesheets Per Payroll Department
	REMOTE_TS_EMPLOYEE Remote Timesheets Per Employee REMOTE_TS_JOB Remote Timesheets Per Payroll Department
	SALES_CREDIT Sales Credit Note
	SALES_INVOICE Sales Invoice
	SALES_QUOTE Sales Quote $(\bullet + \text{ New } \square \square \square \square \square \square \square \square \land \land$
	SUBCON_ORDER         Subcontractor Order           SUBCON_PAYMENT         Subcontractor Payme
	SUBCON_SELFBILLINV Subcontractor Self B Document Type: REMOTE_TS_EMPLOYEE System Type
	SUBCON_SELFBILLRETN Subcontractor Self B Description: Remote Timesheets Per Employee
	SUBCON_STATEMENT Subcontractor Stater SUBCON_VATRECEIPT Subcontractor VAT R
	ls Exportable: 🗹 Email Documents: D 🔻 Automatically Send Emails: D 💌
	Print Documents: D Email Template: Remote Timesheets Per Employee
	enten rempreser remover na empreges
	Default Email Address Settings:-
	From: Administrator:
	Company: Demo Data User: Manager / System Administrator
	Trigger
	The emails are sent when the <b>Generate Remote Timesheets</b> routine is run and the
	email addresses picked up from the <b>Employee, Payroll Department</b> , or <b>the Job's</b>
	Site Manager Staff record (based on the Generation Type).
Added a new "Copy"	A new <b>Copy</b> operation to the <b>Email Messages</b> screen has been added to allow an
operation to the Email	existing email and it's attachments to be copied to a new email and saved as a draft
Messages screen	email. This can be seen by accessing <b>Email Messages</b> in <b>Settings – Email – Email</b>
	Messages and accessing an Email message record.
	● + New 🔞 Save 🖒 Revert 🗘 Duplicate 🛍 🙆 ▼ 🤃 I← ← → →I ? – 🗆 🗙
	Email Message [07/04/2022 11:41:42 - New Details] Send Resend Copy
	Document Type: SALES INVOICE   Sales Invoice Status: DRAFT
	From: admin@cisco.uk
	To: sales@orion.co.uk
	Cc
	Bcci Subject: New Details
	Body:
Lindated Durahase	Updated Purchase Orders so the Email field defaults to the correct Order Email
Updated Purchase	from the <b>Supplier Address</b> or <b>Supplier</b> record and this field is then used as the
Orders so the "Email"	recipient address when sending automatic emails, allowing it to be changed before
field defaults to the	
correct Order Email field	sending the order.
from the Supplier	
Address or Supplier	
record	

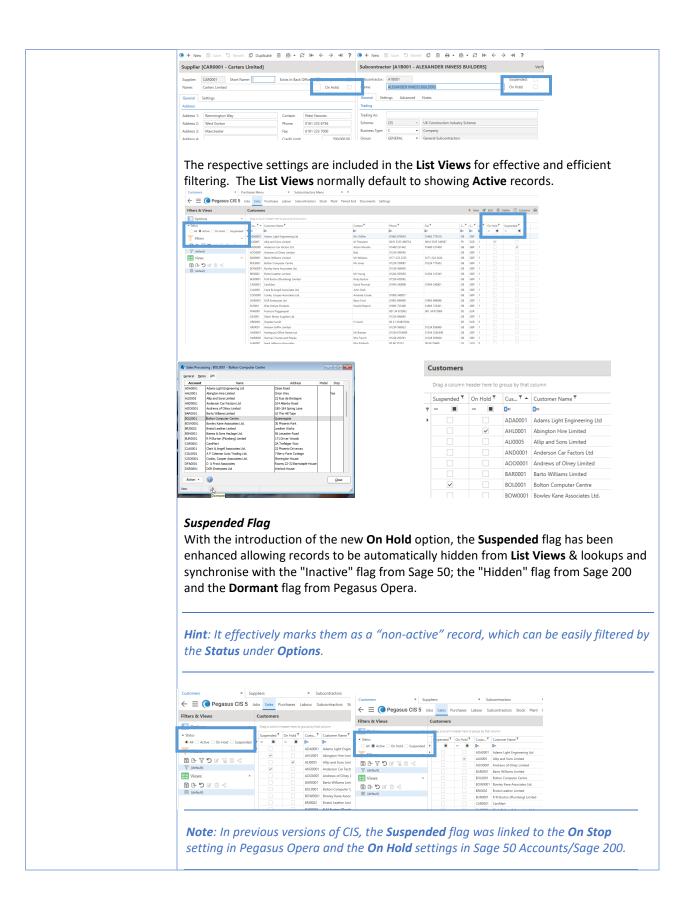


### General

Added Bank Account to Sales invoices, Contract Applications, Contract Certificates and Valuations & Measurements) will assist in offering alternate bank account information being used on the differing transactions and relevant report layouts (i.e. allowing alternate bank account information being picked up on invoice / credit / applications.). Note: Previously to specify a specific bank the report layout had to either be hard coded or customised to pick up the bank settings from the company record in the Administrator program, however that did not allow it to be changed for a specific Invoice/customer easily.
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Application free Concernsor Application 1 Create Ap
Image: Another in the state in the stat
Valuation/Messurement [10051 - Application 1]       Create Application 1 mont titers         General Address Settings Notes         Job Number:       10051 • ST PETES HOSPITAL         Pases Number:       20051 • Stele Plane 1         Customer:       200600 • Stele Plane 1         Customer:       Entered Syn MukAGER • Stanuit:         Direct       Vinder Number:         Customer:       Previous:         Customer:       • Stele Plane 1
Job Number:     10051     ST PETES HOMPITAL       Pase Number:     10001     Sides Phase 1       Customer:     000000     Sides Phase 1       Customer:     0000000     Sides Phase 1       Customer:     0000000     Sides Phase 1       Customer:     000000000     Sides Phase 1       Customer:     000000000000000000000000000000000000
Place Number     0001 •     Seles Place 1       Cutioner     00000 •     •       Classics     00000 •     •       Classics     •     0       Classics     0PIN •       Application Number     1     Application       Order Number     0     Previous       Cutrent     Previous     This Application
Client:  Application Number:  Application Number:  Current Previous This Application Current Previous This Application Current Previous This Application
Entered By: MANAGER  MANAGER Order Number: Current Previous This Application Date 2403/2010
Date: 24/03/2010 *
Application: 0.00 0.00 0.00
Discount Percent 0.00% Discount 0.00 0.00 0.00
Retention Percent:         0.00%         Retention:         0.00         0.00         0.00           Valuation:         0.00         <
Document Date <ul> <li>Last Cash Date</li> <li>(20/12/2009 • )</li> <li>Payment Tays:</li> <li>0</li> </ul> <ul> <li>An Alexandre Table:</li> <li>Cash Received:</li> <li>0.000</li> <li>Payment Tays:</li> <li>0</li> </ul> <ul> <li>An Alexandre Table:</li> <li>Cash Received:</li> <li>0.000</li> <li>Payment Tays:</li> <li>0</li> </ul> <ul> <li>An Alexandre Table:</li> <li>Cash Received:</li> <li>0.000</li> </ul> <ul> <li>An Alexandre Table:</li> <li>Cash Received:</li> <li>0.000</li> <li>Payment Tays:</li> <li>0</li> </ul> <ul> <li>An Alexandre Table:</li> <li>Cash Received:</li> <li>0.000</li> <li>Payment Tays:</li> <li>0</li> </ul> <ul> <li>An Alexandre Table:</li> <li>Cash Received:</li> <li>0.000</li> <li>Payment Tays:</li> <li>0</li> </ul> <ul> <li>An Alexandre Table:</li> <li>Cash Received:</li> <li>0.000</li> <li>Payment Table:</li> <li>0</li> </ul> <ul> <li>Cash Received:</li> <li>Cash Received:</li> <li>0</li> <li>Cash Received:</li> <li< th=""></li<></ul>
Protect used metric value UUU Pagmene Varys UU Pagmene Varys UU Pagmene Varys UU Pagmene Varys UU
<b>NB</b> : Bespoke layouts will need to link to the cash book table from the
invoice/certificate header and pick up the bank account settings from there.

	In line with this enhancement, a default option to the <b>Customers</b> record has also been added. The <b>Default Bank Code</b> for the customer can be seen in <i>SalesCustomers</i> , selecting a customer and on the <b>Settings</b> tab. This is used as a default for any new Sales Invoices, Contract Applications, Contract Certificates and Valuations & Measurements created, after which it can be overridden as required on that transaction. $\bullet + \bullet \bullet$
	Email Templates       Sales Invoice:       Credit Note:       Contract Certificate:       Consolidated Certificate:       Consolidated Certificate:       Defaults       Invoice Customer:
	Default Nominal Account:       •         Default Drive Beals       •         Default Bank Code:       •         Application Increment Type:       •         Use Default System Setting         Certificate Increment Type:       •         Use Default System Setting         Sales Transactions       Customer Documents
	Company: Demo Data       User: Manager / System Administrator         Note: There is no system wide default bank account for this purpose although there is one for Cash Receipt Settings.
Redesigned various screens to optimise tabs, groups and the new tooltip controls	Redesigned the Sales Invoicing, Contract Sales, Subcontractor Applications, Subcontractor Application Opening Balances, Subcontractor Application/Certificate/Invoice Transaction Enquiry and Staff screens to optimise tabs, groups and the new tooltip, warning & information controls. The new "groups" concept can also easily be permission controlled in the Admin program. This is all part of the new enhanced Client User Interface.
	New Sales Invoice         Approve         Convert to Multiple Job/NL Sales Invoice         Advance Posting           General         Address         Notes         Invoice         Cuttome/Job         Invoice           Customer:             Date:              21/04/2022               Nob Number:             Invoice Number:              0            Phase Number:             Status:              OPEN
	References     Currency       Allocated To:     Country:       Currency:     Currency:       Narrative:     Exchange Rate:       Description     Value:       Description:     Total Goods:       VAT Code:     1
	Retention:         0.00%         0.00         Invoice Goods         0.00         Bank Account         Important           Retention:         0.00         Invoice Goods         0.00         Payment Terms:         Important         Important
	Company: Demo Data User: Manager / System Administrator





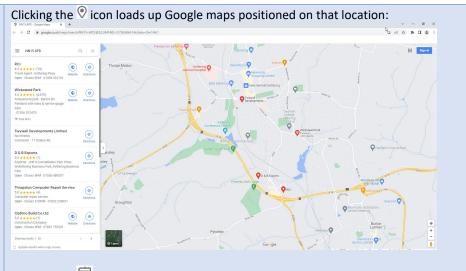
Added Customer Name and Address fields to Contract Applications, Consolidated Contract Applications, Contract Certificates and Consolidated Contract Certificates A new tab on various contract forms (Contract Applications, Consolidated Contract Applications, Contract Certificates and Consolidated Contract Certificates) has been added to hold Customer's details that can be edited for reporting & printing purposes. The details include Customer Name, Short Name, Address 1-4 & Post Code (Including a F4 View on Map option – using Google Maps), Contact, Phone, Fax & Email.

*Note* : The change will only apply to the record edited for reporting purposes.

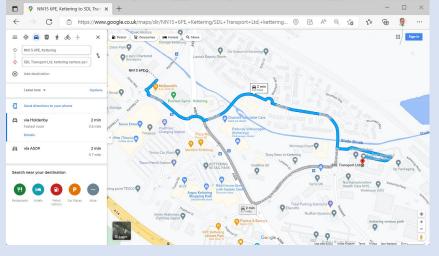
	Contract Applications +	In Sales – Contract Sales – Applications / Certificates respectively.
	$\leftarrow \equiv$ ( Pegasus CIS 5	Jobs Sales Purchases Labour Subcontractors Stock Plant Period End Documents Settings
	Filters & Views	Contract Applications
	Filters & Views         Image: Options         All @ Current Approved Posted         > Application Date         Image: Options         Image: Options         Status         All @ Current Approved Posted         > Application Date         Image: Options	Drag a column feater here to group by that column     Job N_T      Sales Phase N_T      RevenueT     ApplicatT     A_T Status      ApplicatT     Reference      Narrat
	(default)     (default)	Contract Application Items VAT Split Company: Demo Data User: Manager / System Administrator
inhanced Information, Varning and Error ooltip controls on forms	There is now enh controls on forms displayed in black labels on the scre can be hovered o An example can be Periods Sales Period: 2015/04 Purchase Period: 2015/04 The i "info icons" and	anced functionality for Information, Warning and Error tooltip s, saving screen real estate with long information messages (usually & & red text on the screen). This is a technical update for replacing een that usually take up a lot of space with a much smaller icon that wer to read instead. seen in Settings – System Settings and the I  icon next to periods. Transaction Date Validation Number of Years/Periods/Days Allowed re on most of the screens that have been completely redesigned and new "Tabs & Groups" concept of CIS 5.

	An example of optimised tooltips can be seen by hovering over specific fields, such as the Most Frequently Used option
New shortcut keys have been introduced in the detail processing screens	New shortcut keys have been introduced in the detail processing screens to offer more functional keyboard control. The <i>Ctrl-O</i> shortcut key added to the detail screens allows the first Operation on the toolbar to be focused. The user can then use Tab / Shift-Tab to navigate between Operations, Enter to select an Operation and Enter/Escape to drill down into / back out of sub-menus. <pre></pre>
Renamed Opera II occurrences to Opera 3 in System Settings	Renamed Opera II occurrences to Opera 3 in System Settings where this enhancement can be seen in Settings – System Settings. This is to align CIS 5 with Degauss 'main product of Opera 3.

Department integration has been implemented       can see this in Settings – Ledger Links – Ledger Tables – Nominal – Nominal Departments.         Version Departments       ************************************
Nominal Departments       +         Image: Sector Subcontre       Filters & Views         Nominal Departments       Image: Sector Subcontre         Image: Sector Subcontre       Filters & Views         Note: This is different to the department/cost centre functionality that is part of the nominal ledger in the same way as in Sage 200 & Pegasus Opera, however, the functionality has been effectively implemented in this way.         The enhancement sees the basic list of nominal accounts "expanded" into a list containing all the standard nominal accounts plus additional nominal accounts
Image: Subsection of the nominal ledger in the same way as in Sage 200 & Pegasus Opera, however, the functionality has been effectively implemented in this way.         Image: Subsection of the enhancement sees the basic list of nominal accounts "expanded" into a list containing all the standard nominal accounts plus additional nominal accounts
Filters & Views       Nominal Departments         Image: State of the
Filters       Image column beset there to group by that column         Image column beset there to group by that column         Image column beset there to group by that column         Image column beset there to group by that column         Image column beset there to group by that column         Image column beset there to group by that column         Image column beset there to group by that column         Image column beset there to group by that column         Image column beset there to group by that column         Image column beset there to group by that column         Image column beset there to group by that column         Image column beset there to group by that column         Image column beset there to group by that column         Image column beset there to group by that column         Image column beset there to group by that column         Image column beset there to group by that column         Image column beset there to group by that column         Image column beset there to group by the column beset to
Sage 50 Accounts "Departments" are optional elements that can be selected on transactions and can be reported on.         Note: This is different to the department/cost centre functionality that is part of the nominal ledger in the same way as in Sage 200 & Pegasus Opera, however, the functionality has been effectively implemented in this way.         The enhancement sees the basic list of nominal accounts "expanded" into a list containing all the standard nominal accounts plus additional nominal accounts
Image: Control of the control of th
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functionality has been effectively implemented in this way. The enhancement sees the basic list of nominal accounts "expanded" into a list containing all the standard nominal accounts plus additional nominal accounts
containing all the standard nominal accounts plus additional nominal accounts
containing all the standard nominal accounts plus additional nominal accounts
<b>NB</b> : For Profit & Loss accounts only, Balance Sheet accounts remain as just a single
account.
Updated the numeric fields to show a calculator when either F4 is pressed or the plus
fields to show a       "+", divide "/" or multiply "*" keys are selected.         calculator       @ + New 10 Severt 10 Depicate 10 De
Customer [AHL0001 - Abington Hire Limited]
Customer: AHL0001 Short Name: Exists In Back Office: 🗹 Suspended:
Name: Abington Hire Limited On Hold: 🗸
General Settings Advanced Notes Address Trading
Address 1: Orion Way Contact Mr Roger Davies Country: GB V United Kin
Address 2:     Kettering     Phone:     01536 495002     Currency:     GBP v     Sterling       Address 3:     Northants     000000000000000000000000000000000000
Address 4: Credit Limit 0
Post Code: NN15 6PD   MC MR + CE C  MS M+ M- ± √ 1
Email: roger@abington.co.uk
Terms     Analysis       Imorice Terms:     D       30     Analysis Code 1:
Invoice Terms:         D         30         Analysis Code 1:         Image: Code 2:         Image: Code 2: <t< th=""></t<>
Certificate Terms:
<b>Note</b> : This enhances the "secret calculator" from previous CIS v4 versions.
Updated the Post Code This fantastic new enhancements applies to all Post Code fields throughout the
Customer [AHL0001 - Abington Hire Limited]
Customer: AHL0001 Short Name: Exists In Back Office: V Suspended:
Name: Abington Hire Limited On Hold:
General Settings Advanced Notes
Address
Address 1:     Orion Way     Contact:     Mr Roger Davies       Address 2:     Kettering     Phone:     01536 495002
Address 2:     Northants       Fax:     01536 495002
Address 4: Credit Limit: 0.00
Post Code: NN15 6PD
Email: roger@abington.co.uk



Clicking the  $\stackrel{\text{def}}{=}$  icon loads up Google maps giving directions to that location from the post code of the company the user is currently logged in to:



**Note**: You can press **Shift-F4** while in the post code field to launch Google Maps to give directions to that post code as well as clicking on the location icon. Also, the directions button only appears if the company the user is logged into has a post code setup on the **Company Details** tab in the CIS Administrator:

Trading Name Pegasus Software Ltd Address Orion House Orion Way Kettering				
Trading Name Pegasus Software Ltd Address Orion House Orion Way Kettering Post Code Contact Name	1	Demo C	Company	
Trading Name Pegasus Software Ltd Address Orion House Orion Way Kettering Post Code Contact Name	Connection	Paths	Details	Data Sources
Pegasus Software Ltd  Address Orion House Orion Way Kettering  Post Code Contact Name			2 2 10110	2
Address Orion House Orion Way Kettering Post Code Contact Name	Trading Name			
Orion House Orion Way Kettering Post Code Contact Name	Pegasus Softw	are Ltd		
Orion Way Kettering Post Code Contact Name	Address			
Kettering Post Code Contact Name	Orion House			
Post Code Contact Name	Orion Way			
	Kettering			
NN15 6PE	Post Code			Contact Name
	NN15 6PE			

	<complex-block></complex-block>
to allow some customer fields to be edited after posting	Various fields on numerous forms have been updated so that they can be edited once the transaction has been posted allowing for detail adjustments. This allows more versatile editing functionality for <b>Contract Applications</b> , <b>Contract Certificates</b> and <b>Sales Invoices/Credits</b> records, specifically for the Customer Name and Address fields (Reference, Narrative & Notes fields can also be edited). This can be seen in <i>Sales - Contract Sales - Applications / Certificates</i> and <i>Sales - Invoicing - Invoices / Credits</i> respectively. <b>Invoices / Credits</b> respecti

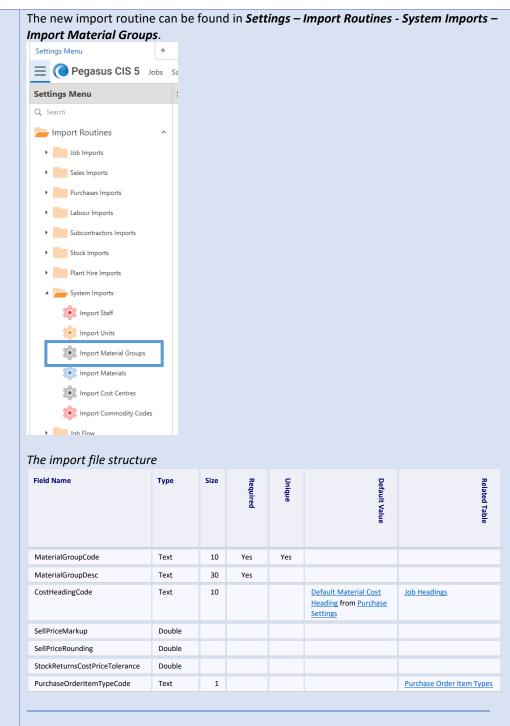
Enhancement /	Details
Difference Added a new Staff Group Members table to allow Staff to be members of multiple Staff Groups	A new <b>Staff Group Members</b> table allows <b>Staff</b> records to be set as members of multiple <b>Staff Groups</b> . This functionality will then be effective in controlling visibility of <b>Jobs</b> in the <b>Jobs</b> module. The new table can be found in <b>Settings – System Tables – Staff Groups</b> .
	Settings Menu   System Satu   System Satu   System Tables   System Tables   Settings Menu   Staff Groups   Staff Groups   Otool 1 Staff - Head Office]   Staff Groups   Staff Groups   Otool 1 Description:   Staff - Head Office     Staff Group Members   Tag All   Un-Tag All   Columns   Dismitthson   Staff C., * Name *   Tag Satu   Staff C., * Name *   Staff C., * Name
	Field Name Type Size Description Required
	Staff Group         Text         10         Staff Group Code that is used on lookups         System
	Description   Text   50   Description of the Staff Group   Yes
	<text><text></text></text>

	<ul> <li>There are 3 main ways to assign a member to a group;</li> <li>On the Staff record you can assign the relevant group from the available Staff Group drop down field</li> <li>Open the Group Membership Item and Tag the required Group</li> <li>Tag the relevant record under the Staff Group - Group Members Item.</li> <li>There are 3 staff Compared and the staff Group - Group Members Item.</li> <li>There are 3 staff Compared and the staff Group - Group Members Item.</li> <li>There are 3 staff Compared and the staff Group - Group Members Item.</li> <li>There are 3 staff Compared and the staff Group - Group Members Item.</li> <li>There are 3 staff Compared and the staff Group - Group Members Item.</li> <li>There are a staff member can be tagged to more than one group.</li> </ul> Note: If a Group has been tagged under one of the Group Membership items form, they will stay selected until un-tagged. However, the Staff Group selected on the Member of Staff form will show the last one selected from the drop down. Once chosen, it will be marked as tagged, but if the Group is altered via the dropdown, the previously selected group will be un-tagged.
Added new "User Can Only View; Open Jobs / Their Own Jobs / Their Group's Jobs" flags to the Staff table	Added User Can Only View Their Own Jobs, User Can Only View Their Own Jobs and Their Group's Jobs and User Can Only View Open Jobs flags to the Staff table to restrict the Jobs a user gets access to. The new "User Can Only View; Open Jobs / Their Own Jobs / Their Group's Jobs" flags in the Staff table offers further streamlined permissions for viewing Job records i.e. to restrict the Jobs a user gets access to. These settings can be found in <i>Settings</i> – <i>System Tables – Staff.</i>

# Import

Enhancement /	Details
Difference	
Updated various import routines to work with the Importer service	<ul> <li>Modified various import routines to specifically work with the Importer Service, including;</li> <li>Job Cost Phases</li> <li>Direct Costs</li> <li>Job Journals</li> <li>Bank/Cash Expenditure</li> <li>Analysis Codes 1</li> <li>Analysis Codes 2</li> <li>Analysis Codes 3</li> <li>Job Sales Phase Analysis Codes 1</li> <li>Job Sales Phase Analysis Codes 2</li> <li>Job Sales Phase Analysis Codes 1</li> <li>Job Cost Phase Analysis Codes 1</li> <li>Job Cost Phase Analysis Codes 2</li> <li>Job Cost Phase Analysis Codes 1</li> <li>Job Cost Phase Analysis Codes 2</li> <li>Job Cost Phase Analysis Codes 2</li> <li>Job Cost Phase Analysis Codes 3</li> <li>Job Cost Phase Analysis Codes 3</li> <li>Job Heading Template Headers</li> <li>Sales Phase Template Items</li> <li>Sales Phase Template Items</li> <li>Cost Phase Template Items</li> <li>Cost Phase Template Items</li> <li>Job Heading, Job Heading Groups</li> <li>Job Cost Opening Balances</li> <li>Import Sales Phase Period Sales Reserve/Forecasts &amp; Import Cost Phase Period Sales Reserve/Forecasts.</li> </ul>
Implemented a Bank/Cash Expenditure	These are now further import routines compatible with the Importer Service. A new Bank/Cash Expenditure import routine has been implemented for CIS 5. The Import routine can be accessed via <b>Settings – Import Routines – Job Imports –</b>
import routine	Transaction Imports – Import Bank / Cash Expenditure.
	Settings Menu +
	E Pegasus CIS 5 Jobs
	Settings Menu Q. Search
	🦕 Jean Mines 🔹
	4 👝 Job Imports
	Import Jobs
	Import Sales Phases
	Import Cost Phases     Import Job Headings/Budgets
	Import Sub resultings Budgets     Import Sales Phase Period Sales     Import Cost Phase Period Sales     Reserve
	Import Job Items
	import Bill of Requirements
	Estimating
	Transaction Imports Import Job Cost Opening Balances
	Balances Import Direct Costs
	Import Direct Sales
	Import Job Journals     Import Bank/Cash     Expenditure  Import Internal Invoices

	cture						
Field Name	Туре	Size	Required	Unique	Default Value	Related Table	Notes
TranDate	Date		Yes		Today's Date		
JobNumber	Text	10			bute	Jobs	
PhaseNumber	Text	20	Yes 1				If no Phase Number is specified the default defined on the Job will be used
CostHeadingCode	Text	10				Job Headings	
NominalAccountCode	Text	8				Nominal Accounts	
NominalCostCentreCode	Text	4				Nominal Cost Centres	
NominalDepartmentCode	Text	3				Nominal Departments	
CashBookCode	Text	10	Yes			Cash Book	
CashBookPostingTypeCode	Text	2				Cash Book Posting Types	
Reference	Text	20					
Narrative	Text	30					
Description	Text	100					
Quantity	Double						
PaymentValue	Currency		Yes				
VATCode	Text	2					
						n specified	au) filos er Eveel
<b>Note</b> : All import ro Spreadsheets (*.xls below. The order in fields need to be sp not recognised but Spreadsheets only	utines ex or *.xlsx which to becified. this will	(pect e () with he fiel Warni not st	eithen colu ds ap ngs v op th	r Cor imn opea will b ne im	nma Sepa headings r does not e generat port from	rated Value (*.c that match the f t matter and onl red for column h	ield names listed y the Required eadings that are



**Note**: All import routines expect either Comma Separated Value (\*.csv) files or Excel Spreadsheets (\*.xls or \*.xlsx) with column headings that match the field names listed below. The order in which the fields appear does not matter and only the Required fields need to be specified. Warnings will be generated for column headings that are not recognised but this will not stop the import from working. When using Excel Spreadsheets only the first Worksheet will be used.

Valuation &	A new Valuatio	n & Meas	surement Items import routine has been implemented. This
			nain menu or via a new <b>Operation</b> on the <b>Prepare Valuation /</b>
Measurement Items			
import routines have	Measurement s	creen and	d allows items to be imported as well as parameters to allow a
been implemented	Job and Sales Pl	hase to be	e specified. The import can be processed as multiple records
	or for a specific	Contract	t Sales Prepare Valuation/Measurement record.
	Main Import		
	The main Impor	t routine	e can be accessed via <b>Settings – Import Routines – Sales</b>
	Imports – Impo	rt Valuati	tion / Measurement Items.
	Settings Menu	ŀ	
	E Pegasus CIS 5 Jobs	Sales Purchases La	Labour Subcontractors Stock Plant Period End Documents Settings
	Settings Menu	Shortcut Menu	
	Q. Search	Favourites	Most Frequently Used
	Sales Imports		Assemblies Maintain current Stock Assemblies
	Import Customers		Stock Will Maintain Stock Master File
	Import Price Group Stock		Import Valuation/Measurement Execute import Valuation/Measurement Item
	Import Sales Invoice Opening     Balances     Import Sales Invoice Headers		
	Import Sales Invoice Headers		
	Import Sales Invoice Items Import Contract Int. Valuation Opening Balances		
	Import Contract Application		
	Opening Balances Import Contract Certificate Opening Balances		
	Import Contract Internal Valuations		
	Import Contract Applications		
	Import Contract Certificates		
	÷		
	Import Valuation/Measureme	nt	
	From the Impor	t form vo	ou can specify a <b>Default Job Number</b> or Sales Phase Number.
			tion if you wish to only validate the data, this can be done by
	ticking the Valic	late Only	y option.
	۲	Import Valuat	uation/Measurement Items X
	Default Job Number		Enable this parameter to enter a value
	Default Sales Phase Number		Enable this parameter to enter a value
	Validate Only	_	✓
	validate Only	-	
			OK Cancel
	Specific Import		
			- Is - Countries to Discourse Marketing (Marketing and Issues)
			ales Contract Prepare Valuation/Measurement record, browse
	to <b>Sales – Contr</b>	act Sales	s – Prepare Valuation / Measurement. From this list, select a
	record and a ne	w operati	tion is available to allow items to be imported, including
	parameters for	a lob and	d Sales Phase to be specified.
	Prepare Valuation/Measurement +		
	$\leftarrow \equiv$ (O Pegasus CIS 5 )	obs Sales Purchases I	Labour Subcontractors Stock Plant Period End Documents Settings
	Filters & Views	Prepare Valuation/M	Measurement
	( Incors	Drag a column header here to	a a Brach al vien rement.
		Job N Y A Sales Phase I	se N <sup>T</sup> * Date <sup>T</sup> Application <sup>T</sup> Order Number <sup>T</sup> Reference <sup>T</sup> Application 
	Tiews ^	• 10051 P0001	( <b>0</b> + New (1) Same (2) ( <b>0</b> (1) + (2) +
	🐻 🕒 🖱 🗭 🗊 🧠 🎟 (default)		Valuation/Measurement [10051 - Application 1] Create Applic ion Import Items
			General         Address         Settings         Notes           Job Number:         10051         •         ST PETERS HOSPITAL
			Phase Number:         P0001          Safes Phase 1           Customer:         \$200000          estore Credit Card Guatomers
			Client:
			Application Number: 1 Applied By: MANAGER  Status: OPEN  Entered By: MANAGER  Reference:
			Order Number: Current Previous This Application
			Date: 24/03/2010 •
			Application:         0.00         0.00         0.00           Discount Percent:         0.00%         0.000         0.00         0.00
			Retention Percent:         0.00%         Retention:         0.00
			(All values in Sterling)
			Document Date:         -         Last Cash Date:         02/1/2/2009 •         Psyment Terms:         D         •           Next Document Date:         -         Cash Received:         0.000         Psyment Days:         0
			(Cash on Job: 0.00) Due Date: 24/03/2010 + Bank Account:
			Sant Account
			Order Value Work Executed Unfixed Material Total Outstanding
			Sections:         73,500.00         0.00         0.00         73,500.00           Variations:         0.00         0.00         0.00         0.00
			Total:         73 500.00         0.00         0.00         73 500.00           Tender Sections         Variations         Documents
			Company, Demo Data Uker: Manapar, / Sustam Administrator

The **Default Job** & **Sales Phase Numbers** are pre-populated based on the data of the record selected.

۲		Import Items		×
Default Job Number	=	10051		•
Default Sales Phase Number 🗸	=	P0001		•
Validate Only	=			$\checkmark$
			OK Cancel	

**Note**: All import routines expect either Comma Separated Value (\*.csv) files or Excel Spreadsheets (\*.xls or \*.xlsx) with column headings that match the field names listed below. The order in which the fields appear does not matter and only the Required fields need to be specified. Warnings will be generated for column headings that are not recognised but this will not stop the import from working. When using Excel Spreadsheets only the first Worksheet will be used.

Field Name	Туре	Size	Required	Unique	Default Value	Related Table	Notes
SalesPhaseNumber	Text	15					If no Sales Phase Number is specified the default Sales Phase for the Job will be used
PhaseNumber	Long		Yes				
CustomerCode	Text	8					Defaults to either the Customer on the Sales Phase or on the Job
PhaseReference	Text	20					
PhaseDesc	Text	100	Yes				
PhaseDate	Date		Yes		Today's Date		
ReportItemTypeCode	Text	10	Yes		Default Item Report Style from Sales Settings	Report Item Types	
ExtendedDescription	Memo						
UnitCode	Text	10	Yes		Default Units from Sales Settings	Units	
UnitCost	Double						
QuoteQuantity	Double						
QuoteValue	Currency						
LabourQuantity	Double						
LabourValue	Currency						
MaterialValue	Currency						
Notes	Memo						
JobNumber	Text	10	Yes				

# Internal Plant Hire

Enhancement /	Details
Difference	
Added flags to control which fields are mandatory on Assets in Plant Settings, with overrides at the Asset Category level	A number of new flags have been added to the Plant Settings offering Mandatory control. These can be overridden at an Asset Category level. The new controls include flags for;
	Part Hire Settings + - O X
	←
	Astra Monter Such Numbers     Astra Numbers Perfix     St.     Default Cost Heading     4000 •     Paret Hole       Astra Numbers     Astra Numbers     St.     Default Remove Inh Numbers     •       Astra Numbers Tarson     St.     Default Remove Inh Numbers     •       Astra Numbers Tarson     Paret Links     •       Astra Numbers Tarson     Paret Carlies Numbers     •       Obdata Start Parket Numbers     •       Obdata Start Parket Numbers     •       Obdata Start Parket Numbers     •       Astra Mounter Parket Contract Numbers     •       Obdata Start Parket Numbers     •       Astra Mounter Parket Contract Numbers     •       Astra Nource Rev Contract Numbers     •       Parket Arken     •       Astra Nource Rev Contract Numbers     •       Parket Arken Numbers     •       Obdata Start Numbers     •       Parket Arken Numbers     •       Obdata Start Numbers     •       Parket Arken Numbers     •       Now Users To Charge Arks Intermet RC Numbers     •       Ordata Start     •
	Users Can Modify Internal Rates on Plant Cartacta:     A uset Groups Mandatory:     Default Exclude From Invoce Generatory:       Users Can Modify External Rates on Plant Cartacta:     Image: Cartacta:     Image: Cartacta:       Users Can Modify External Rates on Plant Cartacta:     Image: Cartacta:     Image: Cartacta:       Users Can Modify External Rates on Plant Cartacta:     Image: Cartacta:     Image: Cartacta:
	Stert Invoirs Growthaton Level     N     Blow or Asset Chetenory       Percentry
	These settings can be overridden at Asset Category level which is seen in <i>Settings</i> – <i>Plant Hire Setup</i> – <i>Asset Categories</i> and launching an <i>Asset Category</i> record. • + New © sees $\bigcirc$ $\bigcirc$ $\bigcirc$ $\bigcirc$ $\bigcirc$ $\leftrightarrow$ $\Rightarrow$ $\Rightarrow$ $\bigcirc$ $\bigcirc$ $\bigcirc$ $\sim$ <i>Asset Category</i> [14T - 14 Tonne]
	Asset Category: 14T Description: 14 Tonne
	Asset Group:         ExCAVATOR         Excavators           Default Cost Heading:         4000         Plant Hire           Default Shift Pattern:         SDAYWEEK         \$ Days per Week
	Minimum Quantity: 0.00 Allowed On Contracts: Y v Ves Processing
	Analysis Code 1 Mandatory:     D *     Service Due Mandatory:     D *       Analysis Code 2 Mandatory:     D *     Calibration Due Mandatory:     D *       Analysis Code 3 Mandatory:     D *     Test Due Mandatory:     D *       Inspection Due Mandatory:     D *     Inspection Due Mandatory:     D *       Tax Due Mandatory:     D *     Test Due Mandatory:     D *
	Asset Category Rates *
	Asset Category Rates     +     New     Delete     Delete     Delete       Units <sup>®</sup> Internal Rate <sup>®</sup> External Rate <sup>®</sup> V     DH     =     =
	Asset Category Rates
	Company: Demo Data User: Manager / System Administrator

Added new date fields to the Internal Plant	Five new reference dates have been added to the Internal Plant Hire Asset Record (Service Due Date, Test Date Due, Tax Due Date, Calibration Due Date and Inspection
Hire Assets table	<b>Due Date</b> ), allowing for more retained information. These fields offer useful further details that can be maintained per asset and can be used for reporting and filtering where required. These new fields can be found in <i>Plant – Assets</i> and launching an
	Asset record. ● + New 🗄 Save <sup>5</sup> Revert ① Duplicate 🛍 凾 マ お ト ← ← → → ? N - □ ×
	ĿŚ
	Asset [14T - SN00001] Change Status
	General Notes
	Asset Category: 14T v 14 Tonne Asset Number: SN00001 Registration Number: KV16 TTL
	Description: 14 Tonne Excavator 1
	Asset Value: 0.00 Asset Status: ACTIVE Status Changed On: Externally Owned: Received On: PO Number: 0 •
	Externally Owned: Received On: PO Number: 0 V
	Job Number: PLANT   Plant
	Phase Number:         SN00001         II4 Tonne Excavator 1           Revenue Heading:         4000         Image: Plant Hire
	Analysis
	Analysis Code 1:  Analysis Code 2:
	Analysis Code 3:
	Service Due Date: Test Due Date: Tax Due Date: Calibration Due Dat
	Company: Demo Data User: Manager / System Administrator
	When browsing the <b>Asset</b> List View, the new due dates can be used as View Option filters.
	$\leftarrow \equiv \bigcirc$ Pegasus CIS 5 Jobs Sales Purchases Labour
	Filters & Views Assets
	Drag a column header here to group by
	Inactive \$ \$\$00001 14 To
	Service Due Date         SN00004         25 Toi           Test Due Date         SN00005         Large
	Calibration Due Date Inspection Due Date SN00006 Large
	Tax Due Date         SN00007         Large           4 Expiring Within 30 Days         SN00008         Break
	Select All) SN0009 Break
	CER Due Date     SN0011 Break
	Calibration Due Date         SN00012         Wacko           Inspection Due Date         SN00013         Wacko
	Tax Due Date SN00014 14 Tox
	There are 2 options to filter on due dates based on expired records or ones that will be expiring within 30 days. These dates are also used for various checks, such as when marking contract as <b>On Hire</b> and when transferring an asset to a new contract.
Added new options to Plant Hire Settings to pick them up on the Assets and Plant Contracts screens	Added "Default Revenue Job Number", "Default Sales Phase Number", "Default Units" and "Default Exclude From Invoice Generation" to Plant Hire Settings to pick them up on the Assets and Plant Contracts screens. These default settings have been added for the Plant Hire module, allowing defaults to be set for Default Revenue Job Number, Default Sales Phase Number, Default Units and Default Exclude From Invoice
	Generation.

Plant Hire Settings +					-	- ×	
← = ( Pegasus CIS 5 Jobs	Sales Purchases Labour Subcom	tractors Stock Plant Period E	nd Documents Se	ettings 🛛 👯	Demo Data	00	
Plant Hire Setting			-		Save <sup>1</sup> O Undo #		
General		Defaults					
Auto Allocate Asset Numbers:	Asset Numbers Prefix	SN Default Cost Heading:	4000 -	Plant Hire			
Auto Increment Asset Numbers: Allow Users To Change Auto Increment Asset Numbers:	Asset Numbers Zeros:	Default Revenue Job Number:     Default Sales Phase Number:		-			
-		Derault Nevenue meading:	4000	Planchine			
Auto Allocate Plant Contract Numbers: Auto Increment Plant Contract Numbers:	Plant Contract Numbers Prefix     Plant Contract Numbers Zeros:	PC Default Shift Pattern: 8 Default Asset Status:		<ul> <li>5 Days per Week</li> <li>Active</li> </ul>			
Allow Users To Change Auto Increment PC Numbers:		periodic revenue type:					
Users Can Modify Internal Rates on Plant Contracts:	<ul> <li>Asset Groups Mandatory:</li> </ul>	Default Units: Default Exclude From Invoice 0	Generation:				
Users Can Modify Internal Rates on Plant Timesheets:	✓					_	
Users Can Modify External Rates on Plant Contracts: Users Can Modify External Rates on Plant Timesheets:	V	Create Asset Document Struct	ure:			-	
r							
Sales Invoice Generation Consolidation Level: Processing	N (N)one or Asset (C)ategory						
	Service Due Mandatory: N	1 -					
Analysis Code 2 Mandatory: N 💌	Calibration Due Mandatory:	1 -					
		1 -					
	Tax Due Mandatory:	4 💌					
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💽 🕂 New 🖾 Save 🏷 Reve	nt 🗘 🛈 🖻 🗸 🖓	${\bf k} \ \leftarrow \ \Rightarrow \ \Rightarrow {\bf k}$	?	- 0	×		
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● + New 🗟 Save 🏷 Reve New Plant Contract		$ \leftarrow \leftrightarrow \rightarrow \rightarrow $	6				
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New Plant Contract General Notes	Mark C	On/Off Hire Close/Cance	el Change Ge	nerated Up T			
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New Plant Contract         General       Notes         Plant Contract Number:	Mark C Contract Date:  Contract Date:  Description:  Contract Date:  Contract Date: Contr	0n/Off Hire Close/Cance 11/04/2022 • 11/04/2022 • 0.00 Exclude (In Sterling) ate: •	el Change Ge Status: From Invoice Gr Generated Up	eneration: To:			venue lo
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New Plant Contract         General       Notes         Plant Contract Number:	Mark C Contract Date:	Un/Off Hire Close/Cance 11/04/2022 • 11/04/2022 • 11/04/2022 • 11/04/2022 • Exclude (In Sterling) ate: • U sset record y ales Phase N	E From Invoice G Generated Up (OU Can umber (	eneration: To: System Admin See the			venue Jo
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New Plant Contract  General Notes  Plant Contract Number:  Asset Category:  Asset Category:  Job Number: Plant Contract Number:  Cost Heading: Customer:  Shift Pattern: SDAYWEP Units:  Shift Pattern: SDAYWEP Units:  Shift Pattern: SDAYWEP Company: Demo Data  Actual Start Date: Plant Contract Charges Company: Demo Data  Actual Start Date: Plant Contract Charges Company: Demo Data  Actual Start Date: Number ce Numb	Mark C Contract Date: Description: Contract Date: Description: Contract Date: Contract D	Un/Off Hire Close/Cance 11/04/2022 • 11/04/2022 • 11/04/2022 • 11/04/2022 • Exclude (In Sterling) ate: • U sset record y ales Phase N	el Change Ge Status: From Invoice G Generated Up see: Manager / /OU Can umber ( ?	eneration: To: System Admin see the coming 			venue Jo
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14 Tonne Excavator 1

Job has **Use Sales Phases on this Job** switched on.

*Note*: The defaults can be overridden in most circumstances depending on other record settings within the system following standard existing functionality i.e. You can change the Sales Phase number assigned to the asset assuming the associated

▼ Plant

▼ Plant Hire

Job Number: PLANT

Phase Number: SN00001

Revenue Heading: 4000

Analysi

**43 |** P a g e

Updated the "Mark Contract as On Hire" and "Transfer Asset to New Contract" Internal Plant Hire routines to display warnings for any expired due dates on the Asset before continuing When marking a contract **On Hire** manually or via the batch routine, the system will check the dates against the new due dates (**Service Due Date, Test Date Due, Tax Due Date, Calibration Due Date** and **Inspection Due Date**) settings from the selected asset record and display a warning where necessary for any expired due dates before continuing, offering the opportunity to cancel out and review the information.

Plant Contract [PC			ark On/Off Hire				
General Notes		— M	ark this Plant Contra	act as On or Off	Hire —		
Plant Contract Number:	PC0000001	Contrac Date:	11/04/2022 🔻		Status	ONHIRE	
Asset Category:	14T 💌	Description:	14 Tonne				
	Asset Number SN000	01 is currently a:	signed to this Contr	ract			
Revenue Type:							
Revenue Ivne	INTERNAI 🗸	Recharge to a	loh				
-	INTERNAI 👻	Recharge to a		us.CIS		_	
٥		Recharge to a		us.CIS		_	
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Warnings gener		Recharge to a		us.CIS		_	
<ul> <li>Warnings gener</li> <li>Marnings</li> </ul>	ated.		Pegas				
<ul> <li>Warnings gener</li> <li>Marnings</li> </ul>			Pegas				
<ul> <li>Warnings gener</li> <li>Warnings</li> <li>Warnings</li> <li>The Service Du</li> </ul>	ated.	lumber 'SN00	Pegas 002' expired on	28/03/2022			
Warnings gener     Warnings     Marnings     The Service Du     The Test Due D	ated. 1e Date for Asset N	lumber 'SN00 ıber 'SN0002	Pegas 002' expired on 2' expired on 29/	28/03/2022 03/2022			
Warnings gener Warnings The Service Du The Test Due D The Tax Due D	ated. The Date for Asset N Pate for Asset Nurr	lumber 'SN00 ıber 'SN0002 ber 'SN0002	Pegas 002' expired on 2' expired on 29/ ' expired on 30/0	28/03/2022 03/2022 03/2022	22		

The same due date and availability checks are applied when transferring an asset to a new contract.

The system also checks whether there were Assets/Plant Contracts available before displaying the parameter screen.

The tag record procedure procedure	luced warning(s)	
A Warnings		Count
	set Number 'SN00002' expired on 28/03/2022	count
	Number 'SN00002' expired on 29/03/2022	
The Tax Due Date for Asset	Number 'SN00002' expired on 30/03/2022	
The Calibration Due Date for	Asset Number 'SN00002' expired on 31/03/2022	
The Inspection Due Date for	Asset Number 'SN00002' expired on 01/04/2022	
🖌 🤛 Messages		Count
Sorry there are no Plant Cor	stracts of Asset Category '14T' available to transfer this Asset to	

#### Jobs

Enhancement / Difference	Details
Added a "Job Heading Type" field to "Job Headings"	<b>Job Headings</b> allow you to create and maintain a master list of all <b>Job Headings</b> plus associated default <b>Nominal Codes</b> and various other cost control settings, like <b>Overhead Recovery</b> . A Job Heading must be either a <b>Cost Heading</b> (only valid for Cost Transactions); a <b>Revenue Heading</b> (only valid for Sales Transactions); or both (valid for Cost and Sales Transactions).
	Job Headings are a fundamental part of the job costing structure. Every cost and sale posted to a Job must also be posted to a Job Heading which is associated with this particular Job. The actual Job Headings associated with each Job can be set up individually or via the Job Heading Template facility. Different Jobs can therefore have different sets of Job Headings.
	The Job Heading controls which nominal accounts are updated when transactions are posted and whether Overhead Recovery is applied to the transactions. You can set up "Default" Job Headings in a number of places so that you do not need to enter this information specifically during transaction posting.
	The use and setup of all Nominal Ledger Default Accounts is described in the System Processes Section of the on-line Help. CIS 5 has been enhanced to allow a <b>Job Heading Type</b> to be assigned to the <b>Job Heading</b> record. This can be seen in <b>Settings – Job Setup – Jobs – Job Heading</b> .

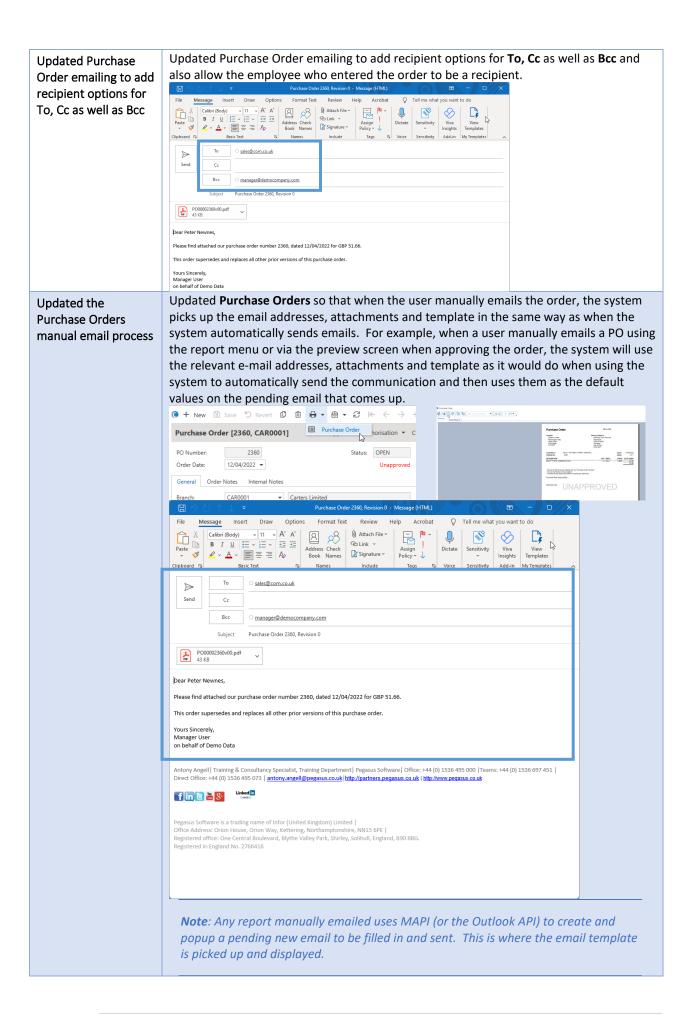
	There are 5 pre-defined types;
	• Labour
	Material
	• Plant
	Subcontract
	Sundry
	🔴 🕂 New 🔞 Save 🖔 Revert 🗘 Duplicate 🛍 🙆 🔻
	Job Heading [1003 - Site Labour]
	Job Heading: 1003 Is Cost Heading:
	Description: Site Labour
	Job Heading Type: LAB Labour Labour Cost Heading Type Description
	Job Heading Group: Cost Headi Cost Heading Type Description
	Nominal Account + LAB Labour MAT Material
	Actual Job Co PLA Plant
	Internal Rever SUB Subcontract SUN Sundry
	This new Job Heading Type is ideal for filtering and reporting whilst offering an alternate way
	of grouping data together.
	lob Heading Analysis +
	Filters & Views Job Heading Analysis + New & Edit 🗈 Delete 🗉 Columns 🕀 Print 🛞 Mail Merge + 🛆 Export
	Dog soluen hade free to group by that course     Abs Status     Abs Status     Abs Status     Abs Status
	A Cope Could 7 B B B B B
	Image:         0.000         0.001         I/I         Non-Productive labour         0.00         0.00         0.00           ▼ rise         № 0000         005         5.011         Transitions         0.00         0.00         0.00
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Increased the	The size of the <b>Additional Description</b> field as found in the <b>Job Heading</b> record from a <b>Job</b>
Increased the size of the lob	The size of the <b>Additional Description</b> field as found in the <b>Job Heading</b> record from a <b>Job</b> record has been increased to 200 characters to allow more detail to be stored, previously it
size of the Job	record has been increased to 200 characters to allow more detail to be stored, previously it
size of the Job Cost Headings	record has been increased to 200 characters to allow more detail to be stored, previously it only allowed 30 Characters. This can be seen in <i>Jobs – Jobs</i> and selecting a <b>Job</b> record, then
size of the Job Cost Headings Additional	record has been increased to 200 characters to allow more detail to be stored, previously it
size of the Job Cost Headings Additional Description field	record has been increased to 200 characters to allow more detail to be stored, previously it only allowed 30 Characters. This can be seen in <b>Jobs – Jobs</b> and selecting a <b>Job</b> record, then selecting the <b>Job Headings</b> items.
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size of the Job Cost Headings Additional Description field to 200	record has been increased to 200 characters to allow more detail to be stored, previously it only allowed 30 Characters. This can be seen in <i>Jobs – Jobs</i> and selecting a Job record, then selecting the Job Headings items.

# Payroll

Enhancement /	Details
Difference	
Added Reference and Narrative fields	New <b>Reference</b> & <b>Narrative</b> fields have been added to the <b>Payroll Payment Allocation</b> <b>Items</b> form. When either field contains an entry, they are posted as a separate journal to the nominal.
to Payroll Allocation	
Items	
	Payroll Payment Allocation Item [09731, 1003]
	Job Number:         09731              ROTHESAY FERRY TERMINAL            Phase Number:         P0001              Phase 1 - Car Loading Ramp
	Cost Heading: 1003
	Nominal Code: A110   Freehold Buildings - Cost
	Reference: RefNew
	Narrative: NarNew
	Hours: 1.00 Rate: 6,000.000 Value: 6,000.00 On Cost: 847.97 OHR: 0.00
	Total: 6,947.97
	Company: Demo Data User: Manager / System Administrator
	<b>Note</b> : When the journals are posted they are usually posted as one journal for the entire allocation header. With this new enhancement, if references are added it can't be posted as a single summarised journal as the references would be lost. It therefore
	splits the postings into separate journals so the references can all be passed into the NL.
	These fields are then available throughout the cycle of the transactions and can be easily
	reported on or used for Audit purposes.
	Dy This Cost Transaction is read-only
	General         Additional Information           Job Number:         00731         RDTHESS/VERSIV TERMINAL         Supplier:
	Pare Number         R001         Pare 1 - Cut Lading Bang         Type         RA         Subcontractor           Cott Heading         1003         Site Labor         Pennional         Pennional           Date         110/2/022         Pendi         Date         110/2/022         Pendi           Date         110/2/022         Pendi         202/04         Audit Reference         CPM000101L000002         Employee         1000
	Uter IUW4022 rendo Qu22VW wortherence UM9000000000 Physice Page Page Page Page Page Page Page Pag
	Namstve: NarNew Invice Number: Marehouse Location
	Stock Code           Quantity         1.0000         Unit Code         \$,100.00         Actual Code         \$100.00
	OHR Cost 0.00 Total Cost 5.100.00 Document Link
	المحافظ ال
	Filters         Journal N*         Audit Reference*         Tian Date *         Period*         Ti*         N*         Reference*         Debt Make*         Credit Make*           •         De
	B:         B:         CFA         4235         CCFA<00001018:0000000         11/04/2022         2022/04         PA         P225         Pathew         0.00         5.100.00           V         (edual)         4250         (CCFA<00001018:0000000         11/04/2022         2022/04         PA         A119         Pathew         5.100.00         0.00
	■ Views         ^           ③ D • 9 Zi ←
	In presence of the second seco
	Company: Demo Data User Manager / System Administrator Nominal Ledger Pending Postings +
	← Ξ (● Pegasus CIS 5 Jobs Sales Purchases Labour Subcontractors Stock Plant Period End Documents Settings
	Filters & Views         Nominal Ledger Pending Postings            Filters <ul> <li>                 Orga column header here to group by that column</li> </ul>
	B         T         Dig         T         Audit Reference T         A Tian Date T         Period T         Tix T         Nomin T         N T         N T         Period T         Debt Value T         Cr           T         (seturit)         T         Dr         Dr         Dr         -
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	Nominal Ledger Posting
	Tran Date: 11/04/2022 Period: 2022/04 Tran Type: PA Tran Status: PENDING
	Nominal Code: ATT Posting Value: 5,100.00 Dr
	Reference: RefNew Narrotive: Narr
	VAT Type VAT Country Type VAT Transaction Type VAT Code
	Company: Demo Data User: Manager / System Administrator

### Purchases

Enhancement / Difference	Details		
Simplified Purchase Invoice Data Entry	Job and Multiple Job/NL and all invoices created th	options, the here feed in	PIR) so that instead of invoices being split into <b>Single</b> ere is now an <b>Enter Simple Purchase Invoice</b> option to the one <b>Purchase Invoices</b> list where they can be avoices with multiple allocations.
	E Pegasus CIS 5 Jobs	Sales Purchases	
	Purchases Menu	Shortcut Menu	
	Q Search	Favourites	
	Suppliers	Jobs Maintain Jo	
	Supplier Addresses	Maintain Jo	
	Purchase Orders ~		
	Purchase Returns ~		
	Goods Received/Returned ~		
	External Plant Hire		
	Enter Simple Purchase Invoice		
	Purchase Invoices		
	Enter Simple Purchase Credit		
	Purchase Credits		
	Approve Invoices/Credits		
	Hadata Assessed Investor (Condition		
	<b>Note</b> : The same applie	es to Purcha	ise Credits.
	remained there (with a he way to see all the invoices were essentially two diffe Jobs/NL invoices. With thi job invoice, it is now only "simple invoice" is actuall behind the scenes, allowin posting routines to be sim	ader record in a single rent postin s great enh a data entr y dynamica ng it to appo plified) but n has also b <b>ple Purcha</b>	
	New Purchase Invoice		Approve Query Advance Posting
	General     Notes       Supplier: <ul> <li>Job Number:</li> <li>Phase Number:</li> <li>Cott Heading:</li> <li>Nominal Code:</li> <li>Invoice No:</li> <li>008134</li> </ul>	Country:	Status: OPEN Date: 12/04/2022 V Allocated To: V
			stricted to the <b>Nominal Purchase Accounts</b> and is om the <b>Cost Heading</b> to be overridden.



A LL LL MARK A now Units field has been added to	
Purchase invoice Items screen and update all sales and purchasing screens to pick up the decimal places from the Units table when there is no Stock Code Will offer the Unit records as set up in <i>Purchases – Purchase Invoice Res</i> and then select <i>Items</i> . The Unit select <i>items</i> . The Unit options available are as set <i>Stock Setup – Units</i> . CIS 5 has also been updated where decimal places from the Units table Items also been updated where decimal places from the Units table This is instead of the system wide d	Image: Contract to the description of the contract to the contr
Settings – System Setup – System S	-
Payment Group2). The new enhancement can be sCodes 3 charactersPayment Groups.	updated to handle up to 3 characters (increased from seen in <i>Settings – Ledger Links – Ledger Tables –</i>

#### Procurement

Enhancement / Difference	Details
Added a Status filter option to Procurement Control	This new enhancement allows you to quickly toggle a filter between All, Current and Closed procurement statuses meaning you can see current and/or closed procurement records in the List View. Procurement Control * suppliers * * $\leftarrow \equiv \bigcirc Pegasus ClS 5$ Jobs Sales Purchases Labour Subcontractors Stock Plant Period End Documents Settings
	Filters & Views       Procurement Control         Image: Status       Dage column header here is group by that column         Image: Status       Dage column header here is group by that column         Image: Status       Dage column header here is group by that column         Image: Status       Dage column header here is group by that column         Image: Status       Dage column header here is group by that column         Image: Status       Dage column header here is group by that column         Image: Status       Dage column header here is group by that column         Image: Status       Dage column header here is group by that column         Image: Status       Dage column header here is group by that column         Image: Status       Description T         Image:

# Recharge

Enhancement /	Details
Difference	
Implemented Recharge Rates for Pay Elements	<ul> <li>Implemented Recharge Rates for Pay Elements where you can now specify recharge rates on Pay Elements with overrides at the Employee Pay Element level. Alternatively, you can also specify recharge rates against individual Recharge Codes, which take precedent over the ones defined on the Pay Element and Employee Pay Element levels. Recharge rates defined for Pay Elements also take precedent over any rates defined at the Cost Heading level.</li> <li>Recharge Costs         <ul> <li>Recharge Costs can be applied to Pay Elements in various locations, but have different priority orders. This can be done from the following areas;</li> <li>Settings – Labour Setup – Pay Elements, where you can then select the individual Pay Element and enter the required details in the Recharge Costs section.</li> </ul> </li> </ul>
	() + New () () () () () () () + () + (+ + +) ? − □ ×
	Pay Element [1 - Basic]
	Pay Element:         1         Description:         Basic           Default Hours:         0.00         Payment Rate:         0.0000         Sort Order.         9999
	Default Timesheet Cost Heading:
	Default Payroll Allocation Cost Heading:
	Job Overhead Recovery Rate: 0.00% Job Charge Out Rate: 0.0000
	Allocation Overhead Recovery Rate: 0.00%
	Convert Payment Frequency Rate To Hourly Rate: Post To Payroll:
	Include In Job: 🗸 Auto Allocate Across Jobs:
	Include In Piecework Target:  Contributes to Total Hours on Job: Include In Holiday Scheme: Hidden on Timesheets:
	Exclude From Remote Timesheet Generation:
	Fields Defined and Controlled by Pavroll: Include In NIC: V Include In Pension: V
	Recharge Costs     Recharge Percentage:     0.00%     Recharge Rate:     0.00
	Recharge Costs:          ✓ Recharge Percentage:           Revenue Heading:         4000            Image: Plant Hire
	Enter Recharge Rates
	Company: Demo Data User: Manager / System Administre or
	• Labour – Employee and select an Employee record. Select the Employee Pay Element item and then select a Pay Element record. You can then enter the required details in the Recharge Costs section.
	Employee Pay Element [1 - Basic]
	Pay Element:         1         Description:         Basic           Default Hours:         000         Payment Rate:         6,000.0000
	Job Overhead Recovery Rate:     0.00%     Job Charge Out Rate:     0.0000       Allocation Overhead Recovery Rate:     0.00%     0.00%
	Default Timesheet Cost Heading:
	Convert Payment Frequency Rate To Hourly Rate: D 💌 Post To Payroll: D 💌
	Recharge Costs
	Recharge Costs:     D •     Recharge Percentage:     0.00%     Recharge Rate:     0.00       Revenue Heading:     •     •     •     •
	Company: Demo Data User: Manager / System Administrator

Information regarding the Recharge Costs fields are detailed as follows;							
Field Name	Туре	Size	Description	Required			
Recharge Costs	Boolean		Costs generated by the system can be recharged to the Customer using either a markup or a fixed rate. The recharge settings specified here can be overridden using Recharge Codes linked to the Job or directly on the Employee Pay Elements defined for each Employee. Use the Generate Recharge Sales Invoices routine in the Sales Invoices menu to create consolidated and summarised Sales Invoices for all outstanding costs up to a date.	No			
Recharge Percentage	Double		The Recharge Percentage is applied as a markup to the total cost of a transaction (including Overhead Recovery) to determine the Recharge Value. Alternatively, to give a discount on the cost a negative value (up to -100%) may be specified. This is mutually exclusive with the Recharge Rate. If both Recharge Percentage and Recharge Rate are zero then the system will assume that no markup is to be applied and the cost will be recharged to the Customer in full.	No			
Recharge Rate	Double		The Recharge Rate is multiplied by the number of hours on the transaction to determine the Recharge Value. This is mutually exclusive with the Recharge Percentage. If both Recharge Percentage and Recharge Rate are zero then the system will assume that no markup is to be applied and the cost will be recharged to the Customer in full.	No			
Revenue Heading	Text	10	When generating Sales Invoices from recharged cost transactions, costs will be summarised into groups based on Revenue Heading. This revenue heading can be left blank to pick up the default specified on either the Job or in Sales Invoice settings.	No			

#### **Recharge Rates (per Pay Elements)**

Recharge rates can be applied to **Pay Elements** in various locations. This can be done from the following areas;

• Settings – Labour Setup – Pay Elements, where you can then select the individual Pay Element and select the Recharge Rates item and tag the required Recharge Code record(s).

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Pay Element [1 - Basic]							
Pay Element:         1         Description:         Basic           Default Hours:         0.00         Payment Rate:         0.0000	Sort Orc	der: 9	9999				
Default Timesheet Cost Heading:   Default Payroll Allocation Cost Heading:							
Job Overhead Recovery Rate: 0.00% Job Charge Out Allocation Overhead Recovery Rate: 0.00%	Rate:	0.0	0000				
Convert Payment Frequency Rate To Hourly Rate: Ost To Payroll:			~				
Include In Job: 🗸 Auto Allocate A	cross Jobs:						
Include In Piecework Target: Contributes to T	fotal Hours on	n Job:	$\checkmark$				
Include In Holiday Scheme: 🗸 Hidden on Time	sheets:						
Recharge Costs	nclude In Pen ge Rate:	usion: 0.00	<b>&gt;</b>				
Enter Recharge Rates							+
Enter Recharge Rates 🗹 Tag All 🗌 Un-Tag All 🖽	Columns 🕯	Print	0	Mail Merge	• 🕹	Export	32
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Enter Recharge Rates							
Company: Demo Data			Us	er: Manager ,	/ Syste	m Adminis	trator
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	ag the required Pay El		
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Recharge Code [25% - 25% Markup]			
Recharge Code: 25% Description: 25% Markup			
Currency: G8P * Sterling Customer: •			
Notes:			
Enter Recharge Rates per Pay Element		0	1
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Company: Demo Data		User: Manager / System Administrator	
evenue Heading) specifica		ate / Pay Element co	ombination.
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Recharge Percentage =			
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	0, the system presume	es the full amount is	recharged to the
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Revenue Heading = If you leave all the details at Customer and a confirmatio Enter Recharge Rate If both Recharge Percentage and Recharge Rat Will assume that no markup is to be applied an	0, the system presume n message is displayed × are zero then the system	es the full amount is	recharged to the
Revenue Heading = If you leave all the details at Customer and a confirmatio Enter Recharge Rate If both Recharge Percentage and Recharge Rate Will assume that no markup is to be applied and to the Customer in full.	0, the system presume n message is displayed × are zero then the system	es the full amount is	recharged to the
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Revenue Heading = If you leave all the details at Customer and a confirmatio Enter Recharge Rate If both Recharge Percentage and Recharge Rate Will assume that no markup is to be applied and to the Customer in full.	0, the system presume n message is displayed × are zero then the system d the cost will be recharged	es the full amount is	recharged to the
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Revenue Heading = If you leave all the details at Customer and a confirmatio Enter Recharge Rate If both Recharge Percentage and Recharge Rate will assume that no markup is to be applied and to the Customer in full. Do you want to continue? Note: The Pay Elements en enhancement specifically j	0, the system presume n message is displayed are zero then the system if the cost will be recharged yes No	es the full amount is I to continue. addition to the Cost I alues override any Co	Recharging ost Heading
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# Reports

Enhancement / Difference	Details			
Implemented the ability to export just the summary values when exporting a list to Excel	button with ty • Expo	has a grouped column th wo drop down options: r <b>t Summary Only</b> (the de r <b>t With Detail</b>	e single " <b>Export</b> " button efault)	turns into a split
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	$\leftarrow \equiv \bigcirc$ Pegasus CIS 5	Jobs Sales Purchases Labour Subcontractors Stock Plant	Period End Documents Settings	Data 😮 🕒
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The **Export With Detail** option offers a detailed export with pre-collapsed grouped sub-total sections. This offers a great report showing all the sub-totals with the feasibility and ease of expanding a group to view the detail it is made up from.

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+	18	AND0001		0.00	1,323,573.07	1,487,082.44	163,509.37		
+	25	BAR0001		0.00	151,526.00	195,629.85	44,103.85		
+	27	BRI0002		0.00	1,247,970.53	1,379,588.74	131,618.21		
+	30	CAR0001		0.00	828,106.86	1,036,805.77	208,698.91		
+		DGR0001		0.00	265,925.11	372,421.41	106,496.30		
+		ELI0001		0.00	1,824,788.99	2,349,710.14	524,921.15		
+		HAR0001		0.00	2,543,041.32	3,108,167.61	565,126.29		
+		HAR0002		0.00	824,306.65	1,038,067.50	213,760.85		
+		KDM0001		0.00	451,372.00	532,249.58	80,877.58		
+		MAC0001		0.00	778,595.22	978,005.59	199,410.39		
+		MODEL01		0.00	111,967.39	134,733.93	22,766.54		
+		PRE0001		0.00	10,555.00	19,457.54	8,902.54		
+		TOP0001		0.00	354,769.56	405,247.58	50,478.02		
+		TRS0001		544,100.00	5,505,638.56	6,410,798.31	905,159.75		
+		XXX0001	_	0.00	232,684.00	254,929.90	22,245.90		
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	114		_	572,600.00	17,028,405.83	20,393,727.37	3,365,321.57		
	115							1	

 Removed obsolete
 The following obsolete reports have been removed from the system;

 report layouts
 CIS23

 CIS25
 Contract Certificate History Invoice

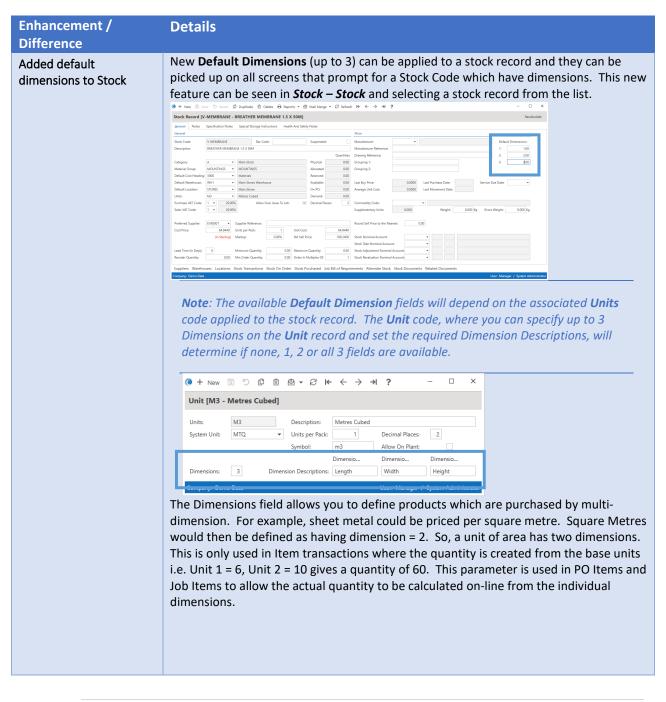
 Contract Application History Application.

quicker

#### Sage

Enhancement / Difference	Details
Handles Sage Payroll "Cost of Net Payments".	CIS 5 has been enhanced to handle Sage Payroll "Cost of Net Payments" where the system can use another field from Sage Payroll to allocate across jobs.
Implemented Sage 50 Accounts Payment Terms integration.	Following changes within Sage where Payment Term options were changed and/or added on how due dates can be calculated, these are now integrated with CIS when linking to Sage 50.

#### Stock



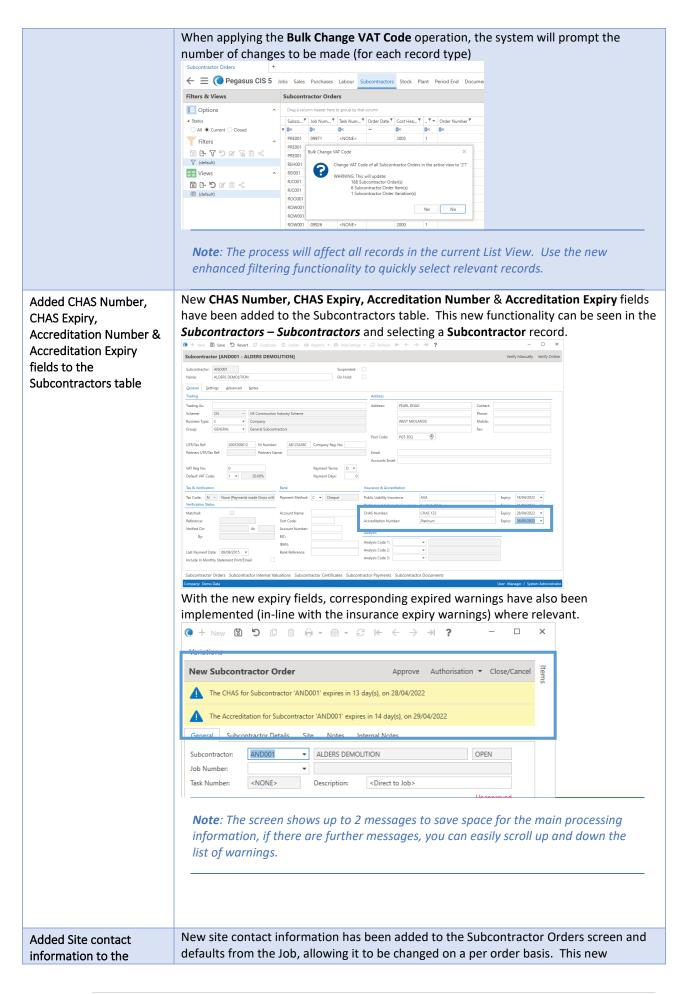
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Stock Code:		facturer:	
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Material Group:	MOUNTINGS - MOUNTINGS		
Description:	BREATHER MEMBRANE 1.5 X 50M	~	
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Overhead A/c:	• North		
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Quantity:		2.00 x 3.00 0.00	
Unit Cost:	64.9440 Discount: 0.0		
	(In Sterling) VAT Code: 1 🔻	Value Ordered: 0.00	

## Subcontractor

Enhancement / Difference	Details
Added a new Reference field to Subcontractor Applications and Subcontractor Application Opening Balances along with "Auto Allocate Subcontractor Certificate References" flags	A new reference field has been added to the Subcontractor Applications and Subcontractor Application Opening Balances forms. For the Subcontractor Applications – Applications Received. Image: Subcontractor Application         Image: Subcontractor Details         Image: Subcontractor Details         Image: Subcontractor Details

	In line with the new reference fields, a new Auto Allocate Subcontractor Certificate References flag along with Subcontractor Certificate Reference Prefix and Subcontractor Certificate Reference Zeros fields have been added to Subcontractor Settings to allow the reference to be automatically generated by the system using the same method as Subcontractor Invoices. These new options can be seen in Settings – Subcontractors Setup – Subcontractor Settings. Subcontractor Settings + * * * * * * * * * * * * * * * * * *
	Subcontractor Applications -
override to Subcontractor Order Items and Variation Items	implemented, allowing both the Cost Heading and Nominal Code to be overridden when tagging these items on Subcontractor Invoices and Subcontractor Applications. Default Nominal Code on Subcontractor Order Items and Variation Items A new Nominal Code field has been added to the Subcontractor Order Items and Subcontractor Variation Items forms. This new functionality can be seen when processing a subcontractors order record from Subcontractors – Subcontractors Orders and creating a Subcontractor Order Items or Subcontractor Variation Items. (e + B) D (e)
	New Subcontractor Order Item Close Subcontractor Order Item
	General       Notes         Item Number:       1       Report Style:       NORMAL → Status:       OPEN         Description:
	Subcontractor variation [biSu01 - 09/51 - 1] Close Subcontractor variation
	General Notes         Variation Number:       Variation Date:       13/04/202 * Variation Status:       OPEN         Description:       123         Variation Value:       0.00         Subcontractor Variation Items       + New D* Edit * Delete * Columns * Print * Variation * Description *         Subcontractor Variation Items       + New D* Edit * Delete * Columns * Unit * Unit * Unit * Description *         *       *         *
	Quantity:         0.00         Unit Cost:         0.00           Cancelled:         0.00         Certified:         0.00
	0.00     Canceles:     0.00     Certimes:     0.00       8.8     VAT Code:     1     Allocated:     0.00     Outstanding:     0.00
	718,5 Company: Demo Data User: Manager / System Administrator

	This will allow both the Cost Heading and Nominal Code to be overridden when tagging	
	these items on Subcontractor Invoices and Subcontractor Applications, for example;	
	$   \mathbf{e}_{New} \otimes \mathbf{b} \otimes \mathbf{b} \otimes \mathbf{e}_{New} \otimes \mathbf{b} \otimes \mathbf{b} \otimes \mathbf{e}_{New} \otimes \mathbf{b} \otimes $	
	New Cost Heading Split	
	Phase Number: P0001  Phase 1 - Car Loading Ramp Cost Heading:	
	Nominal Code:	
	Hours: 0.00 Discount: 0.00% 0.00	
	Rate: 0.00 Retention: 0.00% 0.00	
	Labour:         0.00         Pre-VAT Contra:         0.00           Material:         0.00         Net Certified:         0.00	
	Company: Demo Data User: Manager / System Administrator	
	Tagging override	
	This can be seen using the tagging process when entering Subcontractor Applications	
	(or Invoices) and then using the Subcontractor Certify Subcontractor Order Items (or	
	Variations) drilldown tagging lists to allocate values to those items.	
	(e) + New (i) Save (b) Revert (c) Duplicate (ii) Delete (b) Mail Merge - S Refresh (+ ← → →) ?       Subcontractor Application [A1B001/09875/1]	
	General Settings Subcontractor Details Notes	
	Subcontractor/Iob/Order Certificate Subcontractor: A18001 v ALEXANDER INNESS BUILDERS Certificate No: 1 Reference:	
	Job Number:         09875         •         ST JOHN HOUSE REFURBISHMENT         Certificate Status:         APPLIED         Narrative:           Order Number:         SC01190         +	
	Phase Number         P0001         Phase 1           Cost Heading         2000         Sub-Contract Controls	
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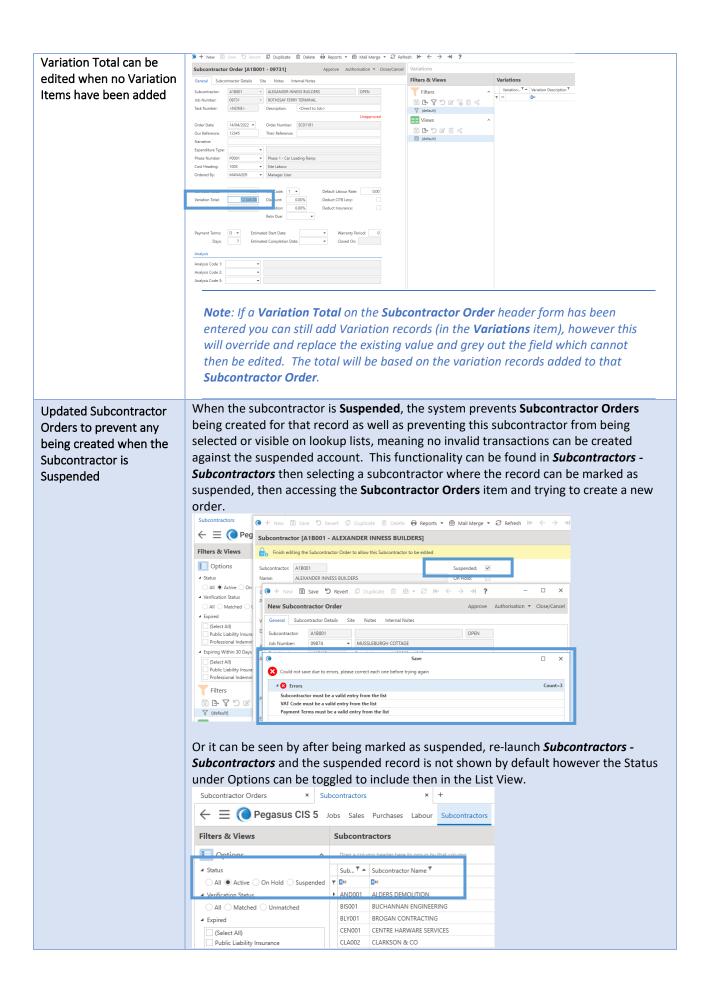


Subcontractor Orders	functionality can be seen when viewing a subcontractors order record from				
screen and default it	Subcontractors – Subcontractors Orders list view.				
from the Job					
	Subcontractor Order [AND001 - 09731] Approve Authorisation - Close/Cancel				
	General Subcontractor Details Site Notes Internal Notes				
	Site Name: Rothesay Ferry Terminal Site Contact: Jason Harrison				
	Site Address 1: Esplanade Site Phone: 01700 700800				
	Site Address 2: Victoria Street Site Fax: 01700 700801 Site Address 3: Rothesav				
	Site Address 3: Rothesay Site Address 4: Isle of Bute				
	Site Country:				
	Site Post: PA20 9DP 📀				
	Site Email:				
	Items Subcontractor Internal Valuations Subcontractor Certificates Related Documents Variations				
	Company: Demo Data User: Manager / System Administrator				
	Note: Descendent has the set of the set of the order of the Link Views for a first and				
	<b>Note</b> : Remember that these fields can also be added the List Views for efficient and				
	effective processing.				
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	Sadare () 4 Adari Ular () 1 Adarian () 1 Ada				
	To help identify and highlight subcontractors whose Insurance(s) are expiring within 30				
Added warning prompts					
to Subcontractor Orders,	days (for both Public Liability & Professional Indemnity Insurances), warning prompts				
Applications and Invoices	have been added to Subcontractor Orders, Applications and Invoices.				
when insurance will					
expire within 30 days,	New Subcontractor Order Approve Authonisation  Close/Cancel				
including Filter Options	The Public Liability Insurance for Subcontractor 'AND001' expires in 4 day(s), on 18/04/2022				
to the Subcontractors list	The Professional Indemnity Insurance for Subcontractor 'AND001' expires in 7 day(s), on 21/04/2022				
view	General Subcontractor Jelans Site Hotes Internal Hotes Subcontractor: AND001  ALDERS DEMOLITION OPEN				
	Subcontractor: AND001 V ALDERS DEMOLITION OPEN				
	Note: These complete and the state of the sector data and should be should be				
	<b>Note</b> : These warning prompts will use the system date and check against the				
	Expiry dates held against the selected subcontractor record and provide the				
	relevant warning information for the respective insurances.				
	Along with warning prompt regarding expiring insurances, enhanced Filter Options				
	have been added for showing for showing subcontractors with expired insurance or				
	insurance that will expire within 30 days. This new functionality can be seen in the				
	Subcontractors – Subcontractors list view.				
	Subcontractors +				
	← ☰ ( Pegasus CIS 5 Jobs Sales Purchases Labour Subcontractors Stock Pla				
	Filters & Views Subcontractors				
	Options     Drag a column header here to group by that column				
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	All         Matched         Unmatched         BIS001         BUCHANNAN ENGINEERING         32 HOME STREET             Expired         BLY001         BROGAN CONTRACTING         UNIT 23				
	Centre Ce				
	Public Liability Insurance     CLA002     CLARKSON & CO     PADDOCKHOLM IN     Professional Indemnity Insurance     CLE001     CLEGG SERVICES     WARDLAW PLACE				
	Professional Indemnity Insurance     CLE001 CLEGG SERVICES WARDLAW PLACE     Expiring Within 30 Days     CLY001 CLYDESIDE SERVICES 45 HIGH ST				
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Implemented a version	An additional version of the BACS Standard 10 Layout has been added to the list which				
of BACS Standard 10	does not require the user to enter a Service User Number (SUN).				

require a Service User Number (SUN)       If the unit difference was manifed in the unit of the un	Layout that does not	🔍 🕂 New 🗈 Save 🏷 Revert	0 0 0 - 8	$\mathbf{k} \leftarrow \rightarrow \mathbf{a} \mathbf{i} \mathbf{s} - \mathbf{c} \mathbf{a} \mathbf{x}$				
Number (SUN)       Implemented several methods for the formation of	-	BACS Layout [BACS Standard	d 18 (Without Servi	ce User Number)]				
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### Technical

Enhancement / Difference	Details
Various technical enhancements have been applied to CIS 5	<ul> <li>The main technical updates include;</li> <li>Converted all SQL Server database field types of "money" to "decimal (18, 2)" and "float"/"real" to "decimal (18, 6)" to prevent the rounding errors associated with Double/Single precision numbers.</li> <li>Updated web server projects to .NET 6 and all other elements to .Net Framework v4.8.</li> </ul>

# Timesheets

Enhancement / Difference	Details
A new "Timesheet History" option added to the Timesheets menu	The new <b>Timesheet History</b> option, found under the Timesheets menu, allows all previously posted timesheets to be viewed without the need to access individual batch histories. This can be seen in <i>Labour – Timesheets</i> where the new option for Timesheet History is visible.
	On the <b>Timesheet History</b> view, there are options to view <b>All</b> , <b>Posted</b> on <b>In Batch</b> timesheets with further <b>Filters</b> and <b>Views</b> functionality available to optimise the form to the user's preference. It also includes some predefined <b>Date</b> options for quick filtering. This streamlines the process for viewing historical timesheets, however, these historical timesheets can still be viewed as before, for example when accessing the individual batch history records if required.